

JULY 2006 Quarterly Report

City of Eureka



CITY OF EUREKA
PUBLIC WORKS/BUILDING DEPARTMENT
Quarter Report
April – June 2006

BUILDING DIVISION

The 2nd quarter valuation for 2006 of \$7,258,261 is up from last years 2nd quarter total of \$2,855,632. The construction of the new Eureka Natural Food Store at 1450 Broadway valued at \$2,094,653 and the rehabilitation of the Swasey Theatre valued at \$1,000,000 contribute to the significant increase this quarter from the same period last year. This quarter 308 building permits were issued. Staff conducted approximately 1,243 inspections, 54 plan reviews, and investigated 37 new code enforcement complaints. During the quarter 37 code enforcement cases were resolved.

Permit Type Totals			
	No. of Permits	Valuation	Fee's
Commercial	2	\$2,094,653.00	\$18,976.00
Demolition	2	\$0.00	\$94.00
Duplex	0	\$0.00	\$0.00
Electrical	35	\$0.00	\$2,299.00
Improv. Commercial	47	\$2,620,302.00	\$42,971.00
Improvement Residential	152	\$1,899,883.00	\$47,317.00
Mechanical	14	\$0.00	\$699.00
Misc.	0	\$0.00	\$0.00
Multi-Family	2	\$351,668.00	\$6,524.00
Plumbing	19	\$0.00	\$780.00
Reroof Commercial	0	\$0.00	\$0.00
Reroof Residential	28	\$253,755.00	\$4,964.00
SFD	3	\$383,641.00	\$6,933.00
Signs	4	\$38,000.00	\$1,544.00

Quarter Summary					
	April	May	June	Quarter Totals	Last Years Totals
Permits ISSUED	103	106	99	308	259
Permits FINALED	93	80	66	239	261
Valuation	\$1,191,724.00	\$2,865,113.00	\$3,585,066.00	\$7,641,903.00	\$2,855,632.00
Inspections Performed	407	406	430	1,243	1,197
Plan Reviews	18	21	15	54	68

Code Enforcement					
	April	May	June	Totals	Last Year
Complaints OPENED	10	14	13	37	38
Complaints CLOSED	6	19	12	37	44
Investigation Fee's	\$709.00	\$810.00	\$2,234.00	\$3,753.00	\$894.00

Vacant and/or Boarded Buildings

Vacant and/or boarded building monitoring inspections were conducted in late June in conformance with Eureka Municipal code § 150.095. Fourteen (14) buildings/properties were inspected. Eleven (11) property owners took no positive action to improve their property and a monitoring fee of \$200 has been assessed. One building was demolished and five (5) owners obtained permits for repairs and those properties have been removed from the list. Three (3) vacant properties have been added to the list this quarter as a result of the inspections.





3153 Nevada Street
Notice of Inclusion



30 W. 4th Street
Monitoring Fee Assessed



1424 Pine Street
Monitoring Fee Assessed



3015 I Street
Monitoring Fee Assessed



915 Del Norte Street
Monitoring Fee Assessed



2137 Albee Street
Monitoring Fee Assessed

Notice of Inclusion Mailed



213 Harris Street
Monitoring Fee Assessed



516 Everding Street
Monitoring Fee Assessed



2616 Broadway
Coastal Development Permit Pending



1440/1438 Pine Street
Monitoring Fee Assessed

COMMERCIAL PROJECTS OF INTEREST

Address	Owner	Type	Valuation
1450 Broadway	Joy Mahan	New Commercial Building	\$2,094,653.
1976 5 th Street	L & M Renner	T.I. 84 Solar Panels	\$49,500.
412 G Street	CUE II LLC	T.I. Arkley Center	\$1,000,000.
929 Koster Street	Pacific Wholesale	T.I. Interior Remodel	\$250,000.
111 W. Harris Street	Humboldt Petroleum	T.I. Shell Gasoline	\$133,502.
908 7 th Street	Myron Abrahamsen	T.I. Health and Human Services	\$550,000.
12 Henderson Street	Jeffory Throgmorton	T.I. Sunroom	\$38,500.
1929 4 th Street	WHC 831 LLC	T.I. Remodel 6 Rooms at Redlion	\$30,000.
1622 Allard Avenue	John Mielke	New Triplex	\$258,639.
1402 D Street	Robert Jordan	Conversion From 4 Units to 3 Units	\$93,029.

RESIDENTIAL PROJECTS OF INTEREST

Address	Owner	Type	Valuation
2748 B Street	Padre Roth	New SFD	\$99,010.
3303 Summer Street	Redwood Com. Action	Addition & Rehab	\$70,000.
3534 I Street	Jill Coombs	Fire Damage Repairs	\$74,753.
825 S Street	Linda Atkins	Addition	\$65,000.
236 15 th Street	Nancy Corral	Addition	\$110,000.
2024 E Street	Mathew Groszmann	Addition	\$65,000.
1225 Bay Street	Donna Cluver	Addition 2 nd Residence	\$64,000.
104 Henderson Street	James Bella	Rehab	\$110,000.
229 Boyle Drive	Bruce Rupp	Addition & Remodel	\$67,350.
165 New Street	Paul Allison	New SFD	\$150,641.
431 W. Sonoma Street	Lynne McLaughlin	New SFD	\$144,000.
136 W. Wabash Street	Wayne Bowers	New SFD	\$89,000.

Unreinforced Masonry Buildings

Of the 55 potential unreinforced masonry buildings identified in 1990, nine remain on the Cities unreinforced masonry building list and are required to complete a seismic upgrade in conformance with the Cities ordinance entitled “Earthquake Hazard Reduction in Existing Buildings”.

The Eureka City Council approved a time extension to complete a seismic upgrade for six property owners. Each of the six owners are working with an Engineer to develop plans, specifications and contract documents for a seismic upgrade and have a project schedule developed and approved by Council.

The City of Eureka completed demolition of the building at the Foot of J Street as part of the Waterfront extension project. The building at 325 2nd Street is vacant and actively offered for sale. A new owner will be required to upgrade the building prior to occupancy. Two property owners who have not responded at this time are being referred to the City Attorneys Office for further action. The City Attorney is working with the owner of the Lloyd Building on a time frame for completing a seismic upgrade.

Annual progress reports to the Building Official are due in January.

OFFICE OF THE CITY MANAGER
SPECIAL PROJECTS DIVISION

2006 Quarterly Report
July 2006

Overview

The Special Projects Division is administered through the City Manager's Office. The division provides project oversight and management analysis in areas of environmental programs including recycling/waste reduction and brown fields cleanup, and provides direct assistance to the City Manager with a variety of special projects and programs. We provide staff support to City Commissions, Committees and Subcommittees. The office administers the City's solid waste disposal contracts, and provides grant management assistance for a variety of City projects including housing and economic development activities. The following is a brief description of the projects and programs administered by the Special Projects Division during the second quarter of 2006:

1. BROWNFIELDS CLEANUP PROGRAM

The City recently completed a project to cleanup contaminated soils at the former foundry area of the Old Carson Mill Site (adjacent to Halvorsen Park). This blighted property is one of several old industrial sites purchased by the city's Redevelopment Agency in an effort to cleanup and revitalize these properties. Under the guidance of the U.S. Environmental Protection Agency (EPA) and the North Coast Regional Water Quality Control Board, our primary environmental concerns are to prevent potential human exposure to contaminated soil, and to prevent the migration of contaminants into Humboldt Bay. Through the Brownfields cleanup program, we also promote economic development, and it is a significant component in our continuing efforts to revitalize the Eureka waterfront.

2. FISHERMAN'S TERMINAL/BOARDWALK EXTENSION PROJECT

Construction is now complete on the Eureka Fisherman's Terminal Project at the foot of C Street in Old Town. The Special Projects Division continues to administer a number of federal and state grants which provided funding for construction of the project. The new 420 foot long dock along the Eureka waterfront was built to support the local fishing industry and includes four jib cranes and a public hoist. The project will have public access and viewing components, and the site may eventually include a 16,000 square foot fish buying and unloading area and a public piazza at the foot of C Street. The dock is an extension of the City's existing boardwalk (completed in 2002). The project is significant to the retention and expansion of Eureka's commercial fishing industry, which in turn is critical to the success of our regional economy.

3. HAZARD MITIGATION PLANNING

The City of Eureka recently joined with all other local cities and several special districts in our County to develop a Regional Disaster/Hazard Mitigation Plan. The process is being directed locally by the County, and is sponsored by State OES and FEMA. The resulting Plan will be a valuable tool in protecting citizens, critical facilities and infrastructure from disaster (earthquake, flood, fire, etc.). Once the Plan is approved by FEMA (estimated 2007), the City of Eureka will become eligible for funding opportunities for numerous implementing programs or projects. The process is scheduled to take approximately 15 months to complete.

4. HYDROGEN POWER PARK

The Schatz Energy Research Center (at Humboldt State University) wishes to develop a Hydrogen Power Park for Eureka. As envisioned, the park would be a safe, reliable and highly efficient renewable energy facility producing electricity, hydrogen fuel and heat from landfill gas. As proposed, the facility would be powered by gas from the Cummings Road Landfill, and potentially produce approximately 200 kW of electricity, 70 kW of heat, and 250 kg of Hydrogen per day (equivalent to roughly 250 gallons of gasoline). In addition to a reliable supply of electricity and fuel for industry, automobiles and modified fishing boats, other potential benefits derived from the project include an innovative and productive use of local waste; international recognition and visibility; an excellent public relations tool; and increased grant funding potential (for hydrogen fueled buses, etc.). The project also intends to have a visible visitor serving component focusing on education and the tourism industry.

In February 2006, the City Council passed a resolution in support of developing a Hydrogen Power Park in Eureka, and directed City staff to assist the Schatz Center in obtaining energy customers and an appropriate site for the facility. Since then, staff has met regularly with the Schatz research team, and we are currently attempting to find a waterfront location (preferred by the Schatz Center) for the Hydrogen Power Park. The Schatz Center will need approximately 2 acres of land for their project.

5. LEAGUE OF CALIFORNIA CITIES

During 2005, the City of Eureka had a number of achievements notable enough to allow us to participate in an award program offered by the League of California Cities. The Helen Putnam Award is given annually by the League to cities who demonstrate and deliver the highest quality and level of service in the most effective manner possible. The Programs/projects which were submitted to the League include the City Police Dept.'s "Street Legal Drags" racing program, the City Fire Dept.'s "Regional Live Fire Mobile Simulation" program, and the City Redevelopment Agency's "Multiple Assistance Center (MAC)" project. We are hopeful that the League will recognize the city for our achievements with these special programs.

6. WATERFRONT TRAIL AND PROMENADE

In May 2005, the City Council accepted the Waterfront Trail and Promenade Recommendations. The City contracted with the Redwood Community Action Agency to prepare the document in direct coordination with the Eureka Trails Committee. The Recommendations provide the direction and vision for development of a Waterfront Trail and Promenade in Eureka, and is a strategy which can be followed as development occurs, and one which maps a course consistent with (and supported by) our General Plan.

Currently, there are several private properties along the waterfront with the potential to develop in the next several years. Many of these property owners have expressed a willingness to include a trail in their development, with the Waterfront Trail and Promenade Recommendations providing a guide and vision for them to follow. Copies of the Recommendations are available from the Trails Trust of Humboldt Bay, a local non-profit consisting of many former Eureka Trails Committee members. Their website is <http://www.trailstrust.org/>.

7. ELK RIVER WILDLIFE TRAIL PROJECT

The City is currently seeking a Coastal Development Permit (CDP) to construct the Elk River Wildlife Trail project. The trail, a component of the Waterfront Trail and Promenade, will generally run along the bay shoreline through the City's Elk River Wildlife Sanctuary, and is proposed as a hard unpaved surface of ten to fourteen feet wide which would serve a combination of walkers, joggers, mountain bikes and wheelchairs, while also accommodating infrequent maintenance and emergency vehicles. In addition, the project includes trailhead improvements at Truesdale Vista Point and the existing Hilfiker Lane parking area (parking, signage, picnic tables, lighting, landscaping, public art, restrooms), improvements to an existing footpath loop, shoreline armor and rock slope protection (Truesdale), and accommodation for paddlers.

The project is scheduled to be funded primarily through grants and donations. The trail will require development of engineering and construction specifications, and a complex permit process involving several local, State and Federal agencies. The Special Projects Division is currently working with the City's Community Development Dept. to complete the permitting processes, and is working with local non-profits, including the Trails Trust of Humboldt Bay and Redwood Community Action Agency, to secure capital funding.

8. EUREKA-ARCATA TRAIL FEASIBILITY PROJECT

The city is taking part in an effort with the City of Arcata, the County of Humboldt, HCOAG, CalTrans, North Coast Railroad Authority, RCAA, the State Coastal Conservancy and other entities to study the feasibility of a Eureka to Arcata trail link. There is a great deal of public and agency interest in development of a multi-use trail adjacent to Humboldt Bay, linking Eureka and Arcata. The study will look at the establishment of a 7 mile multi-use trail along the east side of Humboldt Bay as a component of the Humboldt Bay Trail system, California Coastal Trail and the Pacific Coast Bike Route. The corridor is considered by the State Coastal Conservancy to be a potential location of the California Coastal Trail.

Currently, there are only a few limited public access sites to the Bay, and there are no multi-use (pedestrian and bicycling) facilities between the cities of Eureka and Arcata. A number of planning documents have highlighted the Eureka-Arcata corridor as a priority, but there are many remaining issues to discuss in an effort to define an implementation strategy. These include clearly identifying physical, political, and legal opportunities and constraints, and roles and responsibilities in trail development and management, amenable to all interested stakeholders. The results of two preliminary feasibility studies suggest locating the trail in a narrow corridor between US 101 and the Northwestern Pacific Railroad (owned by NCRA). NCRA is actively pursuing reestablishment of rail service, and they may be interested in discussing the possibility of a rail with trail option.

9. DISASTER RESPONSE TRAINING

Together with all City Departments, the Special Programs Division participates in a Disaster Response Training program. The office focuses primarily on public information roles. As the winter storms in Dec. 2005/Jan. 2006 have proven, on-going training is an essential component of the City's ability to respond effectively to any local disaster or incident, and to ensure that roles and responsibilities during an incident are clearly understood and practiced. Additional Public Information Officer training is planned for 2006.

10. FIRE PROTECTION STANDARDS OF COVERAGE

The City recently hired the firm of Citygate Associates, Inc. to prepare an innovative Standards of Coverage study for our Fire Dept. The Special Projects Division assisted the City Fire Department in preparing a Request for Qualifications (RFQ) for the study. Utilizing national guidelines and computer modeling programs, the study will analyze local infrastructure, scrutinizing the city and Humboldt Fire Protection District No. 1 as one entity, ignoring political boundaries in an effort to increase fire protection and efficiency. The study will provide the City/District with draft incident response performance goals, and establish acceptable levels of local fire protection coverage within priority zones from which we may (if needed) adjust the quantity and staffing of our fire stations, and determine where they should be located (or relocated) for the most cost effective and efficient services. The study will address current and future service demands, determine risk assessment, analyze adequacy of fire equipment apparatus, and provide fire response options and strategies.

11. OLD TOWN SECURITY

In November 2005, the City Council approved the hiring of private security officers to patrol Old Town Eureka and nearby Redevelopment Areas. The local security firm is Pacific Coast Security. The security firm began providing services in November, and may continue providing security through the end of December 2006. The authority to seek security for the Old Town Eureka area was approved by the Eureka City Council in September 2005. The Special Projects Division continues to monitor the program and work closely with the firm to ensure that their services continue to meet any changing needs. The Council recognizes that Old Town Eureka is one of the City's most vibrant shopping districts, and one which our Redevelopment Agency has invested significant resources to rehabilitate after decades of neglect and blight. It serves as a primary tourist destination, and is a vital component of the City's economic development and redevelopment strategy.

Although the Redevelopment Agency has made significant progress in removing blighting conditions in the area, the remaining vacant and abandoned buildings interspersed with rehabilitated buildings contribute to the overall need for upgraded security as we continue to battle burglary, petty theft, transients and vagrancy, prostitution, graffiti, vandalism, drug use and other criminal activity. The ongoing patrols are also necessary to ensure that the investments made in the area by both the public and private sectors continue to thrive. The ongoing high crime rate has the potential to undo the work the Agency has already accomplished during the time it takes the Agency to complete redevelopment activities in the area. As the area continues to redevelop, the security needs are expected to diminish, but until revitalization is complete there is a need for ongoing patrols to supplement existing police patrols.

12. PARCEL 4/PALCO MARSH

The City has been working with the State Coastal Conservancy to implement the conditions of a City Agreement with the Conservancy which allows development of Parcel 4 in Palco Marsh. Parcel 4 provides unique economic development opportunities because of its prime location on the Eureka waterfront, its coastal-dependant industrial zoning, and its proximity to Humboldt Bay's main shipping channel. The City continues to view Parcel 4 as a strategic component of our Waterfront Revitalization and Economic Development programs.

13. MULTIPLE ASSISTANCE CENTER PROJECT (MAC)

It has been almost 1½ years since construction was completed on the Multiple Assistance Center (MAC), located at 2413 2nd Street in Eureka. The Special Projects Division continues to work on State grants related to this project, grants which continue to provide funding and job training for MAC operational components. The Eureka Redevelopment Agency is to be commended for their contributions from the Low and Moderate Income Housing Fund toward this important project. The MAC project provides on-site housing, job training and care of homeless persons and their families, and provides a more efficient and effective distribution of existing homeless services. The MAC facility accommodates approximately 75 persons, and serves roughly 400 annually.

14. EUREKA ART AND CULTURE COMMISSION

As part of the City's recent re-organizational effort, the Eureka Art and Culture Commission now works directly with the Ink People Center for the Arts to assist the Commission with implementation and administration of its project activities. The Special Projects Division remains as the Commission's primary liaison with the City. The Ink People administers programs for the Art and Culture Commission through its established network of grants, donations and programmatic fundraising activities. The Commission recently completed an inventory of the City's existing art collection, and is now working on a public art policy which may involve mechanisms for more effective participation in the local process of review and recommendation for City art and culture projects. Regular meetings of the Art and Culture Commission are held on the third Tuesday of every month at 1:30 p.m. at Eureka City Hall, Room 207. The next three meetings are scheduled for August 15, September 19 and October 17, 2006.

15. HUMBOLDT BAY MANAGEMENT PLAN

The Special Projects Division has represented the City on a regional Task Force assisting with preparation of a Humboldt Bay Management Plan under the direction of the Humboldt Bay Harbor, Recreation and Conservation District. In April 2006, completed the Draft EIR for the Management Plan and distributed it for public review. The review period closes on May 29, 2006. In March 2005, the District completed and distributed the draft Plan for public review, and in August 2005, the District, as lead agency, released the Notice of Preparation (NOP) of the Draft EIR seeking public comment and involvement. The city has responded to the District throughout these processes, seeking assurances that the Management Plan will be compatible with the City's Local Coastal Program policies. The purpose of the Management Plan is to serve as a management guide, planning tool, policy strategy and reference document for the District and other resource management agencies and organizations interested in Humboldt Bay. The Plan is intended to guide new projects and to be a long term strategy for resource management around Humboldt Bay.

16. HUMBOLDT BAY INTERPRETIVE SIGNAGE

The City continues to partner with the County, the City of Arcata and Redwood Community Action Agency to implement a Humboldt Bay Interpretive Signage Program. The program is nearing completion, and should consist of roughly 17 thematic sign templates on artistic bases and kiosks. The signage program will use a variety of other interpretive tools. In Eureka, the signage is expected to be placed along the waterfront in several locations including the Boardwalk, Elk River Wildlife Sanctuary and the Palco Marsh.

17. REGIONAL COMPOSTING FACILITY

The City has recently contracted with GESS Environmental LLC to administer a regional composting pilot program. The program will focus on collecting biodegradables and food scraps from Eureka City Schools, multi-family housing units, and select special events (including Eureka's 150th Birthday Bash). The program will divert these materials from Eureka's waste stream. We also continue to work with the Humboldt Waste Management Authority to explore mechanisms for establishing a permanent regional composting facility in the Eureka area. This project will involve primary coordination between the HWMA, the County of Humboldt and the City of Eureka. The HWMA has contracted with a local firm to perform a site feasibility and location study, and has examined several local sites. If successful, the inclusion of a regional compost facility will greatly increase our ability to divert solid waste from the waste stream, and assist the City in meeting the State's ambitious diversion goals.

18. BACKYARD COMPOSTING BINS

The City has once again purchased a large quantity (175) of backyard compost bins which are now for sale to all Eureka residents for \$35.00. The bins may be purchased at the Eureka Recycling Center located at the Humboldt Waste Management Authority's (HWMA) transfer station on West Hawthorne Street in Eureka. The program is conducted in coordination with the County of Humboldt, local tribes and other jurisdictions in the County.

19. RECYCLING TASK FORCE

The City participates on a regional committee of representatives from the County, the HWMA, and each incorporated city in the County. The Committee meets monthly, and works collectively to develop programs and ideas for promoting recycling, reuse and other measures designed to comply with the State's AB 939 requirements. Current projects include construction/demolition recycling guidelines, a telephone book recycling guide, mercury thermometer exchange program, zero waste management policies, update of the County Integrated Waste Management Plan, shopping guides for recycled products, sustainable behavior techniques, and other projects.

20. NEIGHBORHOOD RECYCLING FACILITIES

The City currently maintains two neighborhood drop-off recycling facilities near the Armory on Russell Street near the Sequoia Park Zoo, and at the Municipal Auditorium at 12th and E Streets. These locations accept newspaper, plastics, aluminum and glass. There is no fee to drop off recyclables. The drop sites divert a significant amount of recyclable material from our waste stream, and assist the City in meeting our State and local recycling responsibilities.


21. CURBSIDE RECYCLING PROGRAM

Through the City's Franchise Agreement contract with City Garbage Company of Eureka, a curbside recycling program is offered to all City residents and businesses for a nominal charge. The program currently takes glass, plastic, aluminum, tin, newspaper and cardboard. We have approximately 990 households participating in the program. All recycled materials are collected by the City Garbage Company and sorted and distributed at the new Hawthorne Street Recycling Center at the Transfer Station in Eureka. The City is actively seeking ways to increase participation, recycling tonnage and efficiency, and is currently exploring the potential/feasibility of implementing a more efficient two-stream or single stream collection/processing system.

22. PUBLIC RECYCLING EDUCATION PROGRAM

The City continues to administer an annual campaign of advertisements and events promoting our on-going recycling programs for waste oil, telephone books, laser/inkjet cartridges, cardboard, Christmas trees, green waste and food waste (home composting), bulky items (free coupons), and other related events. In addition, the City continues to be a member of the regional Recycling Task Force, partnering with most of the other governmental jurisdictions in the County to promote public awareness, and share the cost of advertising for existing recycling programs and special events.

23. FULLY AUTOMATED GARBAGE COLLECTION

In 2005, the City evaluated its first full year utilizing a fully automated collection system operated by the City Garbage Company of Eureka. The system works to increase efficiency and reduce long-term costs for the City's garbage collection services. As part of the implementation, standardized rolling trash bins were issued to each residential customer. The City Garbage Company purchased an industrial  attachment for their existing trucks, which then picks up each can from the curb when controlled by a single operator from inside the collection vehicle. The system enables a safer, more cost effective and efficient system of collection in the City.

24. MANDATORY/UNIVERSAL GARBAGE AND RECYCLING COLLECTION

In July 2006, the City Council authorized staff to hold a public workshop to provide information and solicit comment and ideas about the use of a mandatory curbside garbage and recycling collection program (and ordinance) as a means to meet State recycling/waste diversion mandates and reduce illegal disposal in Eureka. If adopted, such a program will assist the City in meeting our State mandate to divert 50% of our waste out of the landfill. Further, roughly 3,500 households in Eureka do not participate in curbside garbage collection services offered in Eureka, and this has resulted in a significant amount of costly and unsightly illegal disposal activities. The workshop is expected to take place in September 2006.

Since 1991, Eureka and all CA cities and counties have been legislatively mandated to divert 50% of our waste stream out of landfills through recycling, reuse and reduction programs. Currently, our diversion rate is 44%. The State granted the City an extension to December 2005 to meet their mandate. State law does not provide for any additional extensions. Now that our extension has expired, the State has expressed a willingness to consider a formal Compliance Order against the City for failure to meet the State mandate, and to act as an incentive to force the City to increase our diversion rate. Should the State follow through with a Compliance Order, the City is subject to up to \$10,000 per day in State fines.

25. DOWNTOWN/HENDERSON CENTER/ZOO RECYCLING PROJECT

Providing additional opportunities for public recycling is a principal component in our efforts to increase the City's diversion percentage. The City implemented a street side program which placed approximately 30 recycling bins at 25 locations in Old Town, Downtown, Henderson Center and the Sequoia Park and Zoo. The bins allow recycling of glass, plastic and aluminum containers. The new recycling bins are located near existing City garbage cans, and are collected about 3 times per week. The bins were purchased through a State grant provided by the CA Integrated Waste Management Board. The City previously had no sidewalk recycling bins in these areas. Many citizens and tourists (many of whom recycle in their own cities) have expressed support for the new recycling opportunities.

26. ILLEGAL DISPOSAL PICKUP SERVICE

The City has experienced increased levels of illegal disposal of trash and bulky items (large appliances, furniture, etc.) into our gulches, alleys, vacant lands and neighborhoods. The City recently adopted a new program through the City Garbage Company which provides 208 illegal disposal pickups per year, and will work to assist community based beautification efforts to maintain health and cleanliness in the City.

27. CITY SCHOOLS RECYCLING EDUCATION PROGRAM

The City continued its partnership with the Eureka City School District to facilitate a recycling educational program within the district's elementary schools. The program allows trained educators and student mentors to visit schools in the district, and involves school assemblies, take-home literature, on-site recycling days, and service learning activities designed to promote recycling, reuse, and food waste reduction. The program also provides support and information to assist the schools in achieving their own on-going, sustainable recycling program.

The City has contracted with the Recycling Education Team at the Arcata-Eureka Recycling Center to assemble the staffing and provide training necessary to facilitate the school program. The City contributes approximately \$3,000 annually to the program, and the County of Humboldt shares a portion of the costs for necessary materials. This collaborative program is consistent with the objectives in the City's adopted Source Reduction and Recycling Element (SRRE) which encourages cooperation with Eureka City Schools in the implementation of specific educational programs for all elementary grades.

Community Development Department

Second Quarter Report ~Calendar Year 2006

Current Planning/Permitting

The Current Planning/ Permitting division administers and implements the goals and policies of the general plan through, among other things, the administration and enforcement of local zoning and subdivision ordinances; the California Coastal Act; Subdivision Map Act; California Environmental Quality Act; and other local, state, and federally mandated regulations, statutes, and/or programs. The Current Planning Division continues to provide staff to the Planning Commission, Design Review Commission, Historic Preservation Commission and the Design Review Ad Hoc Committee.

The Current Planning Division is currently processing applications and completing CEQA for private development projects that include:

Marina Center mixed use development

Hidden View Planned Unit Development

Bayfront Two

Lundbar Hills Unit 6

Myrtle Ave Street Vacation

CalCourts building modification

North Coast Veterans Resource Center

Humboldt County Office of Education, Educational Resource Center

Humboldt County Office of Education, 7th Street Villa's PUD

The Current Planning Division is also processing applications for a number of City projects that include:

"C" Street and Market Square improvements

Bucksport Street Vacation

Buhne Warehouse

Inside Track Lot Line Adjustment

Fisherman's Terminal building

Long Range Planning

The Long Range Planning division is responsible for updates and amendments to the General Plan; plan interpretation; ordinance implementation; General Plan compliance and consistency determinations; Housing element review and updates; grant preparation and support; administration for long range City planning; and, annexations through LAFCO. In addition, the division is responsible for special land use surveys, studies and reports supporting land use decisions as required.

*Community Development Department
Second Quarter Report, Calendar Year 2006*

On August 1, 2006, Robert S. Wall, AICP, will be joining our team as the Senior Planner in Long Range Planning. Rob has an impressive resume and brings excellent skills to the position. He will be completing long range projects that have been pending before our Department, including:

Gulches and Greenways Draft Ordinance

Elk River Wildlife Trail

County General Plan Update

Flood Hazard Regulations Revision

Clark District Combining District

Gupton Amendment

Historic Preservation Ordinance

Historic Preservation Plan

Community Care Text Amendment

Environmental Planning

The Environmental division supports the Community Development Department, and other City Departments, through preparation of environmental studies and documents, and permitting of City projects.

Martin Slough Interceptor: This project involves the installation of a gravity sewer main system within the Martin Slough drainage basin that will convey wastewater to a new pump station, where it will then be pumped through a force main to the existing sewage treatment plant. The project will result in a wastewater collection and conveyance system that will have significantly fewer incidences of sewage overflows due to the elimination of sixteen lift stations, thus reducing negative impacts to water quality; is more economical to operate; and will meet future capacity requirements for planned land uses within the project area.

The EIR for the Martin Slough Interceptor project has been certified by the City Council, and the NEPA process through EPA has also been completed. Engineering is working on the final design of the project, as well as the acquisition of the necessary easements. Staff will be obtaining the numerous permits required from state, federal and local agencies as final design nears completion. We are also working with the County on the traffic mitigation included in the EIR, as well as on the County's General Plan update and how that relates to the interceptor project.

PALCO Marsh Phase 1A: We have taken the first steps in the eradication of the common reed in the marsh by burning the reed and applying herbicide last year. Follow-up herbicide application will be done this year. We have completed soil testing to determine if contaminated soil is present where the culvert will be replaced. We are working on a lease agreement with NCRA to allow the City to manage Railroad Marsh (and the railroad berm adjacent to Maurer Marsh) for purposes of the Enhancement

Plan and for general maintenance and public safety purposes in perpetuity. The ACOE permit application for the Phase 1A Work Plan has been submitted, and Staff is working with State and Federal agencies to resolve endangered species issues, after which the remaining permit applications will be submitted.

Waterfront Drive Extension: This project proposes to extend Waterfront Drive from Del Norte to Hilfiker generally along and within existing North Coast Railroad Authority and City of Eureka rights-of-way. We are in the process of conducting a complex environmental review for the Waterfront Drive Extension project. We are still working to complete the technical studies required for the preparation of the EIR. Information on the project is posted on the Community Development Department's web site.

Waterfront Drive Connection: Staff is working with Engineering and Caltrans to obtain NEPA clearance for the construction of a section of Waterfront Drive between "G" and "J" Streets.

Martin Slough Enhancement: In conjunction with the Engineering Department, staff is assisting RCAA with the implementation of their grant-funded Martin Slough Enhancement Project, with the first step being the completion of the Martin Slough Enhancement Plan. We have participated in the process in this initial stage as a member of the Technical Advisory Committee for the project. The general goals of this project are to reduce flooding, enhance riparian habitat, and improve anadromous fish access and habitat in lower Martin Slough.

Indian Island Rookery: In conjunction with the Engineering Department, staff is assisting the Wiyot Tribe in their efforts to enhance the rookery located on our Indian Island property. We are also be processing a conditional use permit for the project.

Maurer Marsh: We have successfully completed the acquisition of Maurer Marsh, working with the Engineering Department. We plan to have signs strategically placed stating the prohibition of overnight camping in the area. We are also planning to begin working with the appropriate agencies to formulate a vegetation management program for the marsh in order to discourage transient camping.

Samoa Drag Strip: Staff will be preparing the environmental document for the repair and maintenance project for the Samoa Dragstrip.

Tuluwat Restoration Project: This project is proposed by the Wiyot Tribe, and requires the processing of a conditional use permit. The administrative draft EIR was recently submitted and is under review. The project goals and objectives are to re-establish the Tuluwat Village Work Renewal Ceremony, provide a venue to educational and cultural field trips, protect sensitive cultural and archaeological resources and improve surrounding salt marsh. The project includes debris removal; contaminated soil remediation; public access improvements; construction of several buildings to

*Community Development Department
Second Quarter Report, Calendar Year 2006*

facilitate the World Renewal Ceremony and public access; and ecological or salt marsh and upland habitats.

Alzheimer's Center: Staff has processed a conditional use permit for the Humboldt Senior Resource Center new Alzheimer's Center, which was approved by the Planning Commission. The project is proceeding through the design review process.

Humboldt Moving and Storage: The applicant is requesting a coastal development permit and zone reclassification to construct storage, office, and truck repair facilities just south of the Cash and Carry complex off of Indianola Cutoff.

Vitale General Plan Petition: The applicant is requesting a general plan amendment from single-family residential to hospital medical to allow the construction of medical offices at 2745 and 2809 Dolbeer Street.

Environmental Compliance Monitoring: Staff continues to conduct environmental compliance monitoring as required by mitigation measures and/or project approval conditions for the Mad River Pipeline project and the Fairway Drive Culvert Replacement project.

Staff continues to work with the Engineering, Public Works Departments and Redevelopment on an on-going basis to facilitate the implementation of their many projects by assuring CEQA compliance and providing permitting assistance. We also continue to review and comment on environmental documents that are submitted to us for projects that may impact the City.

Enforcement

The primary goal of the Enforcement Program is voluntary compliance; and, most violations are resolved this way. The Enforcement Division oversees, directs and conducts the notification and inspection necessary for abatement of zoning violations in accordance with City policy and ordinance. We continue to work with the Community Improvement Team towards compliance of violations for which we cannot achieve voluntary compliance.



EUREKA – A VICTORIAN SEAPORT

ENGINEERING DEPARTMENT

Activities and Status Report Second Quarter 2006

Summary of Activities

1. Administration

Office Reconfiguration

The Department is underway to reconfigure offices and work spaces to consolidate all of its staff and the programs they manage. The remodeling has begun and should be completed by the second quarter of 2006.

Department Staffing

The Department is underway on getting replacements for two staff members up and running. The recruitments brought forward a great amount of talent and we were happy to award the Engineering Technician position to Angela Martindale and keeping with the flow have a new Project/Property Manager on board, Mrs. Lisa Savage. These two wonderful women have taken positions that have been hard to fill but are doing a marvelous job.

County General Plan Update

We continue to work with County of Humboldt staff as they develop a Transportation Management Plan in response to the traffic impacts

associated with unincorporated development adjacent to the City of Eureka.

2. Construction Division

In the second quarter of 2006 the department was able to fill two of three vacant positions in the department. In this quarter construction commenced on two projects, and a third project was awarded for construction. In addition, the efforts of our Martin Slough Interceptor grant applications came to fruition as we received notification of a \$500,000 funding earmark from Senator Feinstein's office, and \$2.57M if the Northern California Proposition 50 Grant application is successful.

3. Development Division

No report this quarter.

4. GIS Division

CDBG grant 2 prepares to start with its primary focus being mapping to support our Stormwater Program. With the procurement of a survey-grade GPS unite, the GIS Division will begin conducting surveys on a regular basis. With the summer "field" season rapidly approaching, the GIS Division will be preparing for a summer intern.

5. Traffic/Signals Division

The Department has been unable to hire a full time Engineer to manage this division, therefore a quarterly report is not available at this time for the Traffic/Signals Division.

6. Property Management

We renegotiated and executed amendments to the lease agreements with Far Western Properties, LLC, DBA, Eureka Ice and Cold Storage and G. A. Hunter for 10-year terms. Each has a 5-year extension remaining. A license agreement was issued to the new owner of Humboats.

We have acquired an easement from Union Pacific Railroad to extend Waterfront Drive from "K" to "I" Streets. This easement will allow the City to extend Waterfront Drive to service the Boating Instruction Safety Center currently be constructed on the bay at the foot of "J" Street.

Construction Division

Kurt Gierlich
Angela Martindale

Angi Sorensen

Sheila Parrott

Carolyn McKenna

The following projects were completed in the second quarter of 2006:

1. **Proposition 50 Grant Application for Martin Slough Interceptor (\$2.57M)**
Seven Northern California counties teamed up to prepare a joint application package for \$25M of State Proposition 50 water quality appropriation funds. If successful the funding will be awarded by May 1, 2007.

The following projects are in construction:

1. **Waterfront Drive Connection – Phase 1 (\$995,000)**
This project extends Waterfront Drive from the Adorni Center to J Street for the State of California Boating Instructional Safety Center, with temporary pavement constructed to I Street. (Gierlich) Mercer-Fraser Co., contractor.
2. **Water and Sewer 2006 (\$371,244)**
This annual maintenance project will replace water lines and valves, and sewer lines and facilities at various locations. (Parrott, McKenna) Wahlund Construction, contractor.
3. **Mad River Pipeline, North Arcata Section (\$1,500,000)**
This is Phase 3 of the Mad River Pipeline Project improvements. This section will realign the pipeline around the HSU campus in Arcata. (Gierlich, OLA engineers) Mercer-Fraser Co., contractor.

The following projects have been awarded for construction:

1. **Street Overlay 2006 (\$650,000)**
The 2006 pavement overlay project includes portions of Third Street, 'S' Street, and California Street. (Parrott, Moody) Granite Construction, contractor.

The following projects are in design:

1. **Ryan Slough Pump Station Upgrade – Phase 1 (\$80,000)**
This project will consist of replacing the motor controls at the Ryan Slough Water Pump Station, and preparing a hydraulic analysis to determine future pump replacement parameters. (Gierlich) OLA, engineers.

2. **Water Reservoir Maintenance Project (\$560,000)**
This project will consist of draining the reservoir to inspect the liner and to replace several valves. A security fence and security lighting will also be constructed, as well as replacement of the pumps and addition of a backup generator. Construction is scheduled for fall, 2006. (Gierlich) OLA, engineers
3. **Jacobs Ave Lift Stations 1 & 2 Upgrades (\$200,000)**
This project will consist of converting the two Jacobs Avenue Lift Stations from dry well stations to wet well submersible-pump stations. Construction is scheduled for late summer, 2006 (Gierlich) Winzler & Kelly, engineers
4. **Wastewater Facilities Plant and Program – Phase 1 (\$200,000)**
The Wastewater Facilities Plan will determine the current condition and capacity of all components of the wastewater collection, pumping, and treatment system. The result of this plan will be a long term capital improvement program, which will also identify phased expansion of the wastewater treatment plant. This is the first phase of this important program. Completion of the entire program is anticipated to be done in additional phases, and will be dependent on future years' Capital Improvement Program budgets. (Gierlich, Knight) Brown and Caldwell, engineers
5. **Anode Bed Replacement and Repair of Cathodic System Discontinuities (\$40,000)**
This is a continuing maintenance project on the cathodic protection system on the Cross Town Interceptor Sewer. Construction is anticipated for fall, 2006. (Sorensen)
6. **Central Water Storage Facility Communications Building (\$240,000)**
A new communications building will be constructed at the site of the previous High Tank reservoir that was removed last summer. (Parrott, EFD, Gierlich) Jerome Blommer, architect
7. **“C” Street Market Square (\$1,500,000)**
This project will improve “C” Street from First Street to the Boardwalk, including a public area. (Siemer) SHN, engineers.
8. **Waterfront Drive Connection – Phase II (\$1,700,000)**
This project will complete the northern portion of Waterfront Drive between “G” and “J” Streets. This project will provide the final link to a continuous multimodal transportation corridor along 2.4 miles of the City’s Humboldt Bay waterfront from “T” Street in the northeast to Del Norte Street at the southwest. (Siemer) SHN, engineers
9. **Biosolids Dewatering Facility – (\$1.2M)**
This project consists of the design and construction of a biosolids dewatering and storage facility at the Elk River Wastewater Treatment Plant. (Gierlich, Yerby) SHN and Brown and Caldwell, engineers

10. **Proposition 13 Water Infrastructure Feasibility Study – (\$100,000)**
The City was awarded a State of California Department of Water Resources Proposition 13 Grant for \$100,000 to evaluate the feasibility, cost, and benefits of making strategic water system improvements to the City's water system. Winzler and Kelly successfully applied for the grant, which will fund the study. (Gierlich) Winzler & Kelly, engineers
11. **High Zone Water Pump Station (unknown cost at this time)**
This project consists of the design and construction of a new pump station to replace the existing pumps used to fill the High Tank water reservoir. It will also provide a redundant backup system to the new High Water Tank. (Gierlich)

The following projects are continuing:

1. **Martin Slough Interceptor Final Design (\$30,000,000)**
Final design of the Martin Slough pump station, force mains, main interceptor pipeline, and collector sewers with demolition of 16 lift stations, will be completed and ready for construction in June 2007. (Gierlich) SHN, Brown and Caldwell, engineers
2. **Waterfront Drive Extension Project (\$10,800,000)**
The extension of Waterfront Drive from Del Norte Street to Hilfiker Lane is currently under environmental review. (Siemer)

The following projects are on hold awaiting funding:

1. **Commercial Street Fuel Facility and Underground Storage Tank Removal (\$650,000)**
This project consists of underground fuel tank removal and soils remediation, and construction of an above-ground fuel facility at the foot of Commercial Street. Construction schedule is dependent on securing construction funding. (Gierlich) SHN, engineers.

Longer Term Projects:

1. **Mad River Pipeline Phases 4-6**
Design and construction of subsequent phases of the Mad River Pipeline project will progress as funding becomes available. (Gierlich)
2. **Sunny Ave and 14th & 'P' Embankment Repairs (\$400,000)**
Preliminary Construction Plans were completed in October, 2003, and have been placed "on the shelf." Construction funding for the projects has not been identified. (Gierlich)

3. **Railroad Crossings (\$100,000)**
This project would replace the at-grade railroad crossings at various locations. Construction is deferred pending State funding availability. (Siemer)
4. **North Eureka Gateway Transportation Enhancement Grant (\$1,500,000)**
This proposal is on hold. The proposal would enhance State Route 101 from Airport Road to "V" Street as a entrance gateway boulevard street with street trees, landscaped medians, sidewalks, street lighting and bike lanes. A prior proposal fro \$800,000 from "V" Street to the Eureka Slough Bridges received strong community support. However, a major stakeholder, Keep Eureka Beautiful no longer supports the project and Caltrans will not sponsor the project without strong community support. (Siemer)
5. **Sewer Lift Station Upgrades (\$300,000)**
This continuing maintenance project will upgrade various sewer lift stations and pumping facilities on a yearly prioritized basis. The next project will focus on reconstructing the two Jacobs Avenue lift stations. (Gierlich)

Other Department Projects and Programs:

1. **Engineering Standard Drawings and Design Standards**
The department has been developing engineering construction standards and detail drawings for a number of years. The end result will be a set of published documents containing design standards and details for water, wastewater, storm drains, streets, and other miscellaneous details used for construction in the City of Eureka.
2. **Water Distribution System Modeling**
This project will create a working model of the City of Eureka water system. The resulting model will be utilized in analyzing and designing future improvements to the water system, especially with respect to fire flow analysis and the impact of future development.
3. **Engineering Document Database and Long Term Digital Storage program**
This project will create a computer database for all the Engineering Department files and maps. Program will include the scanning and storage of existing maps and documents into digital file format utilizing the department's new scanner.

Development Division

Brent Siemer
Tiffany Peerson

Gary Boughton
Laurie Shannon

Dan Moody
Angela Martindale

GIS Division

The following projects or tasks have either been completed or are currently underway during the second quarter of 2006:

1. **CDBG Planning and Technical Assistance: Phase 2**
A detailed scope of work, outlining specific project items, is being completed. Upon completion, an RFQ will go out and the competitive bid process will begin.
2. **Wastewater Modeling Project**
Obtained hard copy maps from HCSD describing wastewater infrastructure and scanned into digital form. Registered scanned image to proper coordinate space and created linework. Linework is in the process of being attributed with appropriate information. Upon completion, the usable GIS dataset will be handed off to Brown and Caldwell for incorporation into the City of Eureka's ongoing wastewater modeling project.
3. **Parcel Database Updates**
Updates to the existing City of Eureka parcel database. Changes in parcel boundaries as dictated by the county assessor's office and various other sources. Ongoing.
4. **Stormwater Infrastructure Inventory**
Development of stormwater infrastructure information to assist in NPDES permit process, minor infrastructure inventory. Underway. Approximately 95% complete.
5. **City of Eureka Sidewalk Areas**
Approximately 75 percent complete. Digital representation of outdated City of Eureka walk area map. On hold.
6. **Web GIS Application Development**
Ongoing development of GIS web applications to support various projects.
7. **Fire and Police Incident Mapping**
With the help of grant monies, the City of Eureka Street Centerline database is being revamped and rectified to create a more useful data set. (50% complete)

8. **Application Deployment**
Develop and deploy specific applications for specific departmental needs. For example, develop mapping applications with an emphasis on utility information for employees within the maintenance divisions. (Ongoing)
9. **Conduct GPS Field Surveys**
Plan, prepare, conduct and post-process GPS field surveys. Purchasing a survey-grade GPS unit to be used for a wider variety of applications. (Ongoing)

Traffic/Signals Division

There is no report this month due to lack of full time staff.

Property Management Division

On May 1st, Lisa Savage transferred to the Engineering Department as the City's new Project/Property Manager.

In addition to performing routine property management duties, which includes managing real property and administration of leases for the City of Eureka and the Eureka Redevelopment Agency, the following activities of interest occurred during the past quarter.

1. License Renewals and Terminations

Far Western Properties LLC, DBA, Eureka Ice and Cold Storage – We renegotiated and executed an amendment to the lease agreement for ten years with one 5-year extension remaining.

G. A. Hunter – We renegotiated and executed an amendment to the lease agreement for ten years with one 5-year extension remaining.

Humboats – We renegotiated and executed a license agreement with the new owners.

2. Acquisition, Sale and Transfer of Property

Acquisition of Easement – The City has acquired the easement from Union Pacific Railroad to extend Waterfront Drive from “K” to “I” Streets. This easement will allow the City to extend Waterfront Drive to service the Boating Instruction Safety Center currently be constructed on the bay at the foot of “J” Street.

3. Activities of Interest

North Coast Railroad Authority – Work on a Memorandum of Understanding with the North Coast Railroad Authority for maintenance of their right-of-way through the City of Eureka has been put on hold pending secure funding of their maintenance responsibilities.

Community Service Work Referral Program - Humboldt County's probation department places people with the City to perform community service work.

SWAP – Humboldt County's SWAP crew clears trash cuts brush on City property as needed.

5. Work Requests Completed

Two work requests were completed this quarter.

Memo

To: David Tyson, City Manager
From:Carolynn Thomas, Finance Director
Date: June 30, 2006
Re: Finance Department Quarterly Status Report

The following activities and accomplishments took place in the Finance Department during the months of April, May and June 2006:

Sales Tax Revenues: Sales tax is the largest source of revenue to the City's General Fund. Reports from Hinderliter, de Llamas and Associates (HdL) for the quarter ending December 2005 show sales tax totals at \$2,493,852, a .1% increase (due to various adjustments) compared with the same quarter in 2004. In the same period, Humboldt County was up 6.1% and the state was up 5.1%.

Investment Reports: A quarterly investment report was provided to the City Council. As of June 30, 2006 the fair value of all investments totaled \$20,174,339 at an average yield of 5.06% and an average maturity of 1.86 years.

FY 2006-07 Budget Preparation: The City Council held one budget workshop meeting on the FY 2006-07 Budget on June 20, 2006. Following a public hearing on that same day during the regular Council meeting the budget was adopted for the new fiscal year. The 2006-07 budget document will be submitted to the Government Finance Officers Association and to the California Society of Municipal Finance Officers for annual award review.

Transit Issues: A public hearing was held on Unmet Transit Needs. Comments received were sent to the Humboldt County Association of Governments.

Utility Users Tax: The City Council introduced a Utility Users Tax ordinance to extend the current 3% tax another four years to June 30, 2011. Following introduction of the ordinance a ballot measure was approved to be placed on the November 7, 2006, ballot for the extension of the tax.

Update of City's Investment Policy: Each year the City Council reviews the City's Investment Policy to assure it complies with the investment goals of the Council. The Council reviewed and adopted the policy to ensure safety of invested funds, that it maintains sufficient liquidity to meet cash flow needs of the City, and to attain a

“market average rate of return” consistent with the primary objectives of safety and liquidity.

Remodel of Finance Department Office Space: As part of the City project to improve the ADA access, for health and safety of the public and city staff, and to upgrade the efficiency of the City Hall first floor, both the Finance Department and Personnel Department offices have been temporarily re-located. The water billing staff is located in a modular trailer situated behind the City Hall, the Information Technology staff is located in the City Hall basement, and the Accounting and Operations staff have been located in the Bay Room of the Public Marina Building (Wharfinger). Construction will be completed in January 2007.

Quarterly Report: April - June 2006



2325 2nd Street



Rescue Systems I Training



3615 Indianola Rd.



3153 Nevada Street



Promotion & Graduation Ceremony

MEMORANDUM



To: David Tyson, City Manager
From: Eric Smith, Fire Chief
Date: July 1, 2006
Re: QUARTERLY REPORT- 2ND 2006

The second quarter of 2006 was again a busy and productive period for the department despite a number of challenges. Accomplishments included the development and adoption of a basic, but realist budget for the 2006-07 fiscal year. The adopted budget affords us the ability to fill several firefighter vacancies, purchase/replace some of our critical equipment, and the enhancement of our training capabilities. Other positive projects during this period included the implementation of a tactical radio channel, continued grant funded projects, and a host of other positive projects including the start-up of a Standards of Response Coverage for the Fire Department.

As is typical, the end of the first quarter and the beginning of the second quarter mean budget preparation, budget hearings, and participation in the approval process for your administrative staff. The process can be a long and painful process (as experienced in recent years) but all in all, this year went rather smoothly. We saw incremental increases in areas of concern, such as training and equipment replacement. Unfortunately, we still have a number of under or unfunded issues, insidious issues related to employee retention, facility replacement/modernization, and apparatus replacement that positioned themselves to impact the department significantly in the near future if not addressed.

It is apparent that the forthcoming Utility Users Tax is critical to the maintenance of current service levels. It is unfortunate however that the community focus is a limited fashion on the Utility Tax issue and its applicability. It is critical that we all really need to look farther down the road towards solutions to the insidious issues that our department has identified, as it will take more than the current Utility tax to address these significant issues. It is my hope that through this process, we might better educate and inform the community of our urgent needs. One bright spot on the horizon is the forthcoming Standards of Response Coverage Study. The Study will assist the City in identifying current and future fire resource needs and station locations. Our current station deployment is based upon decisions made in the mid 1950's, thus a systematic review is in order, especially when we are in dire need of replacing two of three fire stations and upgrading the third due to seismic and work space concerns/limitations.

During the second quarter, I again spent many hours as one of two Humboldt County Fire Service representatives on the local Homeland Security Grant Oversight Committee. While the time spent is extremely rewarding for the operational area and the City of Eureka, it underscores the efforts that agencies

such as mine must go through to be able to fund and purchase needed / critical equipment. Through our efforts, hundreds of thousands of dollars of critical equipment has been distributed to the emergency responses disciplines within the county. The City of Eureka sponsored and has received funding two years in a row for the development and enhancement of our Urban Search and Rescue Skills. Skills that we have not developed / maintained within our employee base for some time. These skills are critical to the safe performance of our personnel and the safety of those trapped in a building collapse or other confined space. Our overall goal is to not only train our personnel, but to develop the capability to offer this course of instruction locally, with local instructors. Each day we inch closer to this goal and I am confident that we will indeed accomplish it. Other grant related activities continue as you will see upon review of Chief Yarnall's attached quarterly report.

I am pleased to announce that our department, in partnership with HFD #1, has finally implemented a tactical radio plan. This change has been several years in the making and is designed to improve firefighter safety on the emergency scene via the improvement of scene communications, distribution of system workload (multiple incidents), and eventually support the use of mobile data terminals. I again want to thank Engineers Nicklas and Voorhees for their hard work and commitment to this project. This, along with the completion of the COE communications vault, will significantly improve / harden our radio communications system. Our efforts in technology continue despite the limitation of funding. Examples include the implementation of a Mobile Data Computer in our Command Suburban, mobile computing for our fire inspector, and the automation of alarm billing process.

And on a sad note, Jim Figas, a retired fire captain who served from the department from 1961-1980 suddenly passed away in late June. While many on the department today did not know Jim well, we are well acquainted with his children. We wish his family the best during this difficult time and offer our assistance should they need it.

Attached you will find program reports from Chief Bennett and Yarnall. I encourage you to review their respective reports as both divisions continue to be extremely busy.

Respectfully submitted,

Eric M. Smith

Eric M. Smith
Fire Chief

EUREKA FIRE DEPARTMENT
FIRE PREVENTION BUREAU
AND
REGIONAL HAZARDOUS MATERIAL RESPONSE TEAM
2006 Second Quarter Report

TO: ERIC SMITH, FIRE CHIEF
FROM: RICK BENNETT, ASSISTANT CHIEF/FIRE MARSHAL
DATE: JULY 10, 2006
PERIOD: APRIL, MAY, JUNE 2006

NARRATIVE:

Two primary issues addressed by the Fire Prevention Bureau in the second quarter were budget and fireworks. Through the budget review we proposed four service alternatives that were accepted by the City Council: 1) Due to budget cuts during the previous years, we have not been able to maintain our investigation equipment to the level we would have preferred. This has had a negative affect on our field performance. The City Council as authorized us to spend additional funds to improve our investigative equipment. 2) We are considering the use of technology to improve data collection, transfer and maintenance related to our field inspections. The City Council has authorized us to purchase electronic devices for use in field inspections that should allow us to better manage data and save time. 3) One of our main fire and life safety education tools was to hold an annual open house. Budget cuts have not allowed this event for several years, but the City Council has now funded an open house. We are planning to hold the open house on October 14, which is during National Fire Prevention Week. 4) The City Council authorized us to seek bids for alarm billing software. This software is designed to integrate existing software, save staff time in billing, and ensure equity for our citizens.

Captain II Gillespie conducted all fireworks booth and storage inspections in Eureka this year, most of which occur during the last two weeks of June. This is a time-intensive process that is important to help keep our community safe from fireworks, which we consider to be unstable devices. Collection of fees for this activity totaled \$956.59. Captain Gillespie continues to meet with fireworks distributors in an effort to ensure future years are safe and efficient. We combined money from Humboldt County Fire Prevention Officers and City of Eureka to provide public education about fireworks via radio.

The State Fire Marshal and Director of the Department of Forestry and Fire Protection, Ruben Grijalva, visited Humboldt County in April. He met with Humboldt County Fire Chiefs' Association and informed us about fire service activities taking place at the State level.

In April, Eureka Fire Department hosted a State Fire Marshal Fire Investigation 2B course. This is an intense, week-long class which is the culmination of all of the SFM Fire Investigation classes. Participants must investigate a fire scene, interview witnesses and suspects, develop a case, and present it in an actual Humboldt County courtroom, complete with judge, persecutor, and defense attorney. Although this course takes a great deal of resources to setup, the participants all stated the experience was very helpful.

Our community experienced a fatal fire in April on Long Street. The fire investigation was led by Captain Gillespie and was determined to be accidental. There were not any smoke alarms in the residence; and I believe the presence of a smoke alarm could have saved this victim's life.

Fire Inspector Moses and I inspected two "safe and sober" houses due to a specific complaint. These are not State licensed facilities but are classified as R-1 occupancies, thus subject to annual local fire department inspections. We have the authority to enforce fire and life safety issues in R-1 occupancies, but do not have the ability to change the behaviors of the occupants relative to the complaint. Fire Engineer Suiker continued on his light duty assignment and assisted Inspector Moses in completing State mandated inspections.

Captain II Gillespie is working with the City's new property manager, Lisa Savage, to inspect all city facilities throughout the year. There were no City facility inspections during the first quarter of 2006, but they jointly inspected nine facilities during the second quarter.

Earlier in the year we applied to the US Department of Homeland Security's Commercial Equipment Direct Assistance Program for a thermal imaging camera. We have been notified that the application was successful and we will be receiving the camera in August.

We conducted one Juvenile Firesetter interview in May. Due to the positive commitment by the parents, I believe this was a successful intervention.

The Fire Prevention Bureau assisted with providing training to the EFD recruit training. Captain II Gillespie attended State Fire Marshal Fire Prevention 3B – Plan Review in Monterey. He has submitted an application to attend the National Fire Academy later this year. I attended a one-day class on inspection of public fireworks displays. I have been assigned to work with our employee group to discuss the details of potential schedule change for suppression employees. I anticipate the work of the schedule committee to culminate in a request to the City for contract negotiations specific to scheduling during the ensuing quarter.

FPB ISSUES:

- The California code adoption process has been off cycle for a couple of years, therefore the State has decided to move forward with adoption of the International Codes as developed by the International Code Council. This will be a change from the "Uniform" codes we have used in the past. California is currently reviewing the ICC codes to see what needs to be amended to meet California standards. We expect to transition to the new codes in 2007, which will cause us to incur costs related to training and books. We will be coordinating this transition with the Building Department.
- We are working with other City departments on
 - Parcel 4 and PALCO Marsh
 - Waterfront Development Projects
 - Lundbar Hill Subdivision
 - 1212 S Street
 - 1921 Broadway
 - Code compliance with various occupancies

FIRE PREVENTION BUREAU DATA:**FPB CAPTAIN:**

	Reporting Quarter		Year to Date	
	Number	Hours	Number	Hours
Code Enforcement	8	3	10	5
License	17	15	26	20
Complaints	2	2	3	3
Construction	16	18	20	23
Occupancy	5	5	8	7
Special	39	14	40	15
City Facilities	10	20	10	20
Miscellaneous	0	0	0	0
TOTALS	97	77	117	93

FPB FIRE INSPECTOR:

	Reporting Quarter	Year to Date
R-1 Inspections	94	208
R-2, R-3, R-6, E-3	17	26
Commercial Inspections	0	0
Weed/Trash Abatement	12	16
Complaints	2	2
Alarm/Sprinkler Systems	3	6
Classes/Meetings Attended	0	1
TOTALS	128	259

FPB REVENUE:

	Reporting Quarter	Year to Date
R-1 Inspection Fees	4311.23	11588.19
Plans	3111.90	6295.44
Permits	965.59	965.59
Total	8388.72	18849.22

SUPPRESSION DIVISION PRE PLAN INSPECTIONS:

	Reporting Quarter	Year To Date:
Blocks	81	162
Total Businesses	321	638
Commercial Inspections	255	522
Commercial Re-Inspections	50	123
R-1 Occupancies	0	0
R-1 Re-Inspections	0	0

HAZARDOUS MATERIAL RESPONSE TEAM:

The Hazardous Material Response Authority met for a quarterly meeting on April 10 at EFD. A quorum was attained using conference call line with participants in Crescent City. Primary business of the day was presentation of the annual budget audit by City of Eureka Finance Department Staff, and presentation and adoption of the budget for the ensuing year.

There was no response activity during the second quarter. HMRT personnel were active providing operations level training to allied agencies in Humboldt and Del Norte Counties.

In January, we opened discussions with Mendocino County Department of Environmental Health regarding automatic aid to our respective boarder areas. I have developed a draft agreement and, after consulting with our City Attorney, I have sent a draft to our contact at Mendocino County for their input. I have not received a response yet.

Monthly training meetings were conducted and the training included; radiation principle and monitoring review, response plan review, and a quarterly drill of "Level A" obstacle course at the Hilfiker Training Site.

We purchased a gas line crimping tool, and we continue to research equipment issues relative to OES resource typing for hazardous material response teams.

**EUREKA FIRE DEPARTMENT
FIRE SUPPRESSION DIVISION
2006 Second Quarter Report**

TO: ERIC SMITH, FIRE CHIEF
FROM: JIM YARNALL, ASSISTANT CHIEF/OPERATIONS
DATE: July 14, 2006
PERIOD: APRIL 1ST THROUGH JUNE 30TH 2006

PERSONNEL:

The past quarter saw the hiring of two new probationary firefighters to fill firefighter vacancies. The probationary firefighters began their rookie academy on May 16th and they completed it on June 23rd. They both have been assigned to their respective platoons and are presently working regular shift work on an engine company. This addition was welcome and timely because of two other employees off on extended leave. Both are injury related one was off duty and the other is work related.

During early June the department with Personnel's assistance conducted promotional exams for both Fire Engineer and Fire Captain. There was a Fire Engineer vacancy and I am pleased to announce that Colin Beddow was promoted from Firefighter to Engineer. Presently there are no vacancies in the Captain's rank but the exam established an eligibility list for future vacancies which we are anticipating in the near future. Our Firefighter eligibility list has expired and we will probably find it necessary to establish a new list in the 3rd or 4th quarter of 2006. Promotional exams, recruiting, hiring and training are very labor intensive and we could not accomplish it without Personnel's assistance. I would specifically like to recognize the efforts of Cindi Ricards who does an exceptional job in her position and is a true pleasure to work with.

TRAINING:

During the first quarter we filled the position of a dedicated Training Officer for the department as authorized by the City Council. With a partial and one full quarter with this position it is without question this position is essential for EFD. As the number of requirements and certifications continue to grow for firefighters it is critical to have someone solely focused upon the training needs of the department. Captain II Chris Jelinek, while new in the position, is doing an excellent job and is addressing issues that were long overdue.

During April three firefighters in June of 2005 attended a 40 hour course in confined space rescue. Unfortunately the course is not frequently offered locally so the firefighters attend the course out of the area. This training is required for personnel to be adequately trained to serve on the joint confined space rescue team with Humboldt

Fire District #1 (HFD). This team provides standby rescue services for City of Eureka Public Works employees as well as providing contractual service to the PG & E power plant and Evergreen Pulp. The generated revenue supports and maintains the confined space program.

Instructors from out of the area utilized the Hilfiker Training site to instruct firefighters from both EFD and HFD in the Rescue Systems 1 curriculum. The emphasis of the course was to teach rescue skills to affect the rescue of trapped victims following an incident such as an earthquake related building collapse. All rescues were accomplished with the use of hand tools. It was an outstanding course and approximately ½ of EFD and HFD personnel were able to attend with the course costs being paid for with a Homeland Security grant. Recently the department received notification that funding for next year's course was approved which will provide training for remaining personnel. Our goal is to have enough personnel trained to the instructor level so classes can be taught locally and in house.

The most exciting training news of the quarter was that Sidnie Olson, Senior Planner, from Community Development submitted a conditional use permit to the Coastal Commission for EFD's continued training at the Hilfiker Training facility. Sidnie recently notified the department that the permit was approved. We are very appreciative of the efforts Sidnie dedicated to the process. We could not have accomplished the task internally. The permit will allow us to construct a training tower utilizing shipping containers on the existing concrete slabs.

APPARATUS / EQUIPMENT:

Work continues implementing the equipment funding received with the 2005 FEMA grant. As you may recall this grant was a federal grant and local match utilizing 90% federal and 10% local funding. The grant was a two part approach to address diesel exhaust within the fire stations. Exhaust filters were mounted on the apparatus and exhaust fans will be installed in the station to remove the non particulate components of the exhaust. O & M Industries was the lowest responsible bidder. O & M Industries will begin equipment installation within the next month.

On April 4th the Council approved the purchase of a new fire engine. EFD employees had been working for several months developing specifications that would meet the department's needs. The order for the new engine was placed at the end of April just ahead of a 2% scheduled price increase. The engine will arrive in early 2007. Carolyn Thomas from Finance and Captain II Goodlive deserve credit for this project to date. Without their hard work and dedication the project would have been delayed and much more complicated.

Continued progress has been made in the communications field with improvements moving forward at the High Water Tank on Harris Street. HFD also is continuing their

improvements on their radio system. The end result will be two complete systems jointly shared providing enhanced capabilities and redundancies. Both EFD and HFD are reaping the benefits of the new system and have implemented a new operational practice utilizing tactical channels for communications for multiple company incidents. Improved firefighter safety will be a direct benefit of the improvements.

FACILITIES:

Slow progress is being made regarding the Station 3 living quarters remodel. The construction drawings spent an extended time at the engineer's office which has delayed the project to date. Hopefully things will move more rapidly now allowing the department to make progress in this area of need.

SIGNIFICANT INCIDENTS:

There were a number of structure fires during the quarter that resulted in significant damage to single family residences. The fires were rapidly suppressed and all of the structures were saved and are currently in repair. The quarter's combined estimated damage from these fires is \$409,400.

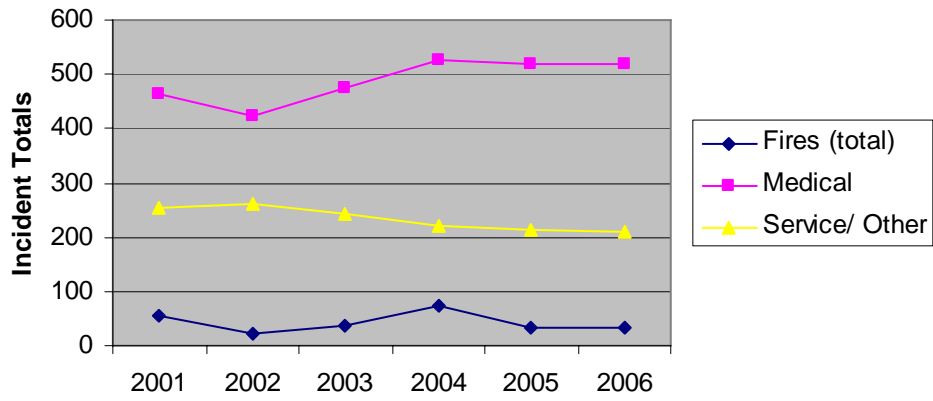
The department also responded to several automatic aid and mutual aid requests from Arcata Fire Protection District (AFPD) for structure fire assistance. AFPD is currently seeking to bolster its funding through a parcel fee assessment. It is my hope the assessment is successful so that AFPD will be able to increase staffing increasing their response capabilities for their own incidents but also have more resources available to the City if needed.

OTHER:

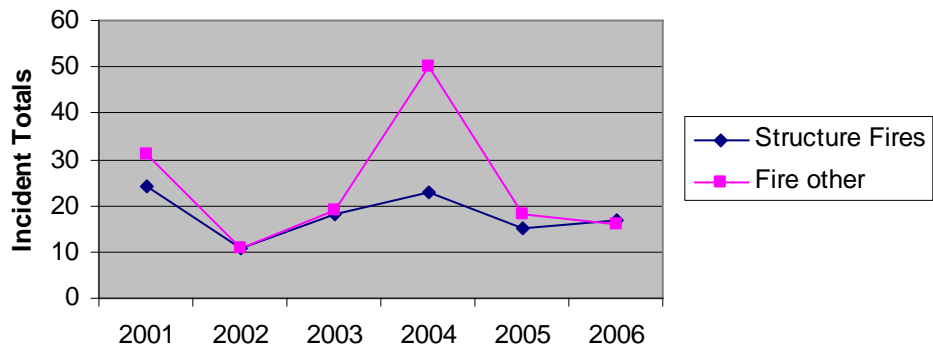
The department continues to make incremental progress on the revision and updating of the department's policies and procedures. This task is long overdue and will not be completed rapidly but progress is being made in a focused direction.

**Eureka Fire Department
2001-06
Second Quarter Comparisons**

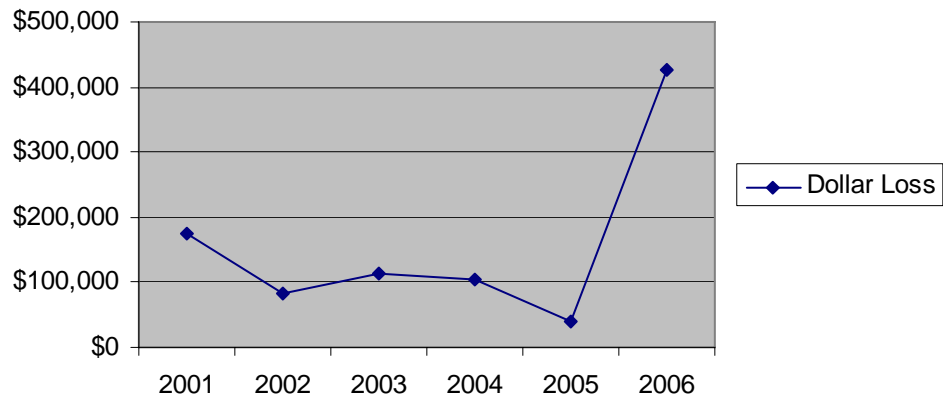
2nd Quarter Incident Breakdown 2001-06



2nd Quarter Fire Comparasion 2001-06



Dollar Loss 2001-06



Humboldt County Fire Chiefs Association Incident Report Form for 2006_____

Eureka Fire Department	First Quarter		Second Quarter		Third Quarter		Fourth Quarter		Total For Year	
Type	#	\$ Loss	#	\$ Loss	#	\$ Loss	#	\$ Loss	#	\$ Loss
# Fires									69	\$1,144,950
Structures(Resid, Comm, Mobile, Chimney)	17	\$695,200	17	\$409,400	0	\$0	0	\$0	34	\$1,104,600
Vehicle Fires(Auto, Truck, R.V., Trailer)	9	\$19,900	5	\$14,250	0	\$0	0	\$0	14	\$34,150
Grass/Brush/Trees(Crops, Orchards)	2	\$200	3	\$0	0	\$0	0	\$0	5	\$200
Refuse/Not Classified(Undetermined, Other)	8	\$4,100	8	\$1,900	0	\$0	0	\$0	16	\$6,000
# Explosions/ Overpressure									6	\$500
Rupture (Steam, Gas, Air, Etc.)	1	\$0	3	\$500	0	\$0	0	\$0	4	\$500
Explosion (Vessel, Munitions, Heat/Burn)	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0
Not Classified (Unable to classified)	1	\$0	1	\$0	0	\$0	0	\$0	2	\$0
# Rescue/Emergency Medical									1012	\$0
Medical (Assist, Call, Treatment)	490	\$0	515	\$0	0	\$0	0	\$0	1005	\$0
Rescue/Extrication	3	\$0	4	\$0	0	\$0	0	\$0	7	
Unable to Classify/Not Classified	0	\$0	0	\$0	0	\$0	0	\$0	0	
# Hazardous Condition/Standby									81	1100
Hazardous Condition(Flammable/Toxic)	14	\$0	8	\$0	0	\$0	0	\$0	22	
Faulty Equipment (Electrical, Gas, Oil)	31	\$1,100	16	\$0	0	\$0	0	\$0	47	\$1,100
Vehicle Accident (Spill, Leak)	0	\$0	1	\$0	0	\$0	0	\$0	1	
Explosives (Found Explosives, Bomb)	0	\$0	0	\$0	0	\$0	0	\$0	0	
Illegal Burning(Hazardous, Noxious, Illegal)	3	\$0	0	\$0	0	\$0	0	\$0	3	
Unable to Classify/Not Classified	5	\$0	3	\$0	0	\$0	0	\$0	8	
# Service Calls									127	0
Person/Public (Person in Distress)	60	\$0	45	\$0	0	\$0	0	\$0	105	\$0
Person/Public(Water, Smoke, Animal, Other)	8	\$0	4	\$0	0	\$0	0	\$0	12	\$0
Unauthorized/Improper Burning(complaint)	3	\$0	2	\$0	0	\$0	0	\$0	5	
Cover/Move-up(Relocation of Company)	0	\$0	2	\$0	0	\$0	0	\$0	2	
Unable to Classify/Not Classified	2	\$0	1	\$0	0	\$0	0	\$0	3	
# Good Intent Call									205	0
Incident Cleared Prior to Arrival	80	\$0	55	\$0	0	\$0	0	\$0	135	
Wrong Location	3	\$0	2	\$0	0	\$0	0	\$0	5	
Control Burn	3	\$0	1	\$0	0	\$0	0	\$0	4	
Vicinity Alarm	0	\$0	0	\$0	0	\$0	0	\$0	0	
Steam, ETC., Mistaken for Smoke	7	\$0	2	\$0	0	\$0	0	\$0	9	
Hazmat Investigation, Not Founded	0	\$0	3	\$0	0	\$0	0	\$0	3	
Unable to Classify/Not Classified	28	\$0	21	\$0	0	\$0	0	\$0	49	
# False Alarm									83	0
Mischievous False Alarm, Bomb Scare	0	\$0	1	\$0	0	\$0	0	\$0	1	
System Malfunction (PFAS)	3	\$0	2	\$0	0	\$0	0	\$0	5	
Unintentional	2	\$0	2	\$0	0	\$0	0	\$0	4	
Unable to Classify/Not Classified	38	\$0	35	\$0	0	\$0	0	\$0	73	
# Natural Disaster									0	0
Earthquake, Flood, Windstorm	0	\$0	0	\$0	0	\$0	0	\$0	0	
Lightning Strike	0	\$0	0	\$0	0	\$0	0	\$0	0	
Unable to Classify/Not Classified	0	\$0	0	\$0	0	\$0	0	\$0	0	
# Other									1	0
Citizen Compliant	1	\$0	0	\$0	0	\$0	0	\$0	1	
Not Classified (Unable to classified)	0	\$0	0	\$0	0	\$0	0	\$0	0	
Mutual Aid (Given)	0		0						0	
Mutual Aid (Received)	0		0						0	
Totals	822	\$720,500	762	\$426,050	0	\$0	0	\$0	1584	\$1,146,550
# Miscellaneous										
Training Hours		2256		3248						5504
Civilian Injuries or Deaths		0		3						3
Firefighter Injuries or Deaths		5		9						14



*PERSONNEL DEPARTMENT
2nd QUARTER STATUS REPORT
April 1, 2006—June 30, 2006*

WHAT'S HAPPENING IN PERSONNEL?

This section highlights non-routine events, activities, etc., in the Personnel Department:

*April 11, 2006, REMIF and CAJPA, the superpool of which REMIF is a member, presented risk management training.

*April 27, 2006, the law firm of Liebert Cassidy Whitmore (LCW) presented training on "Supervisory Skills for the First Line Supervisor/Manager. This training was provided through REMIF's sponsorship of Eureka, Arcata, and Fortuna as members of a consortium for LCW services.

*May 22-24, 2006, REMIF sponsored back and ergonomic training for the cities of Eureka, Arcata and Fortuna.

*May 23, 2006, the City participated in a Job Fair put on by St. Joseph Hospital as a result of the recent layoffs that occurred there.

*Various open enrollment meetings were held by local AFLAC representative Karen Delangelo during the month of May, affording employees the opportunity to sign up for new coverage and make changes to existing policies.

*June 7-8, 2006, REMIF sponsored excavation training for the cities of Eureka, Arcata and Fortuna.

*The City hosted a 457 Deferred Compensation presentation by Harford representative John Bartholomew on June 28th. John also made himself available for individual appointments with interested employees.

*June 19, 2006, Personnel moved into one of the trailers beside City Hall while the 1st floor is being remodeled. We'll be here until we move into our new offices early in 2007, which will be on the other end of the 1st floor, where the Accountants used to be.

*June 20, 2006, Koff & Associates began a City-wide classification/compensation/organizational study slated for completion by the end of October, 2006.

This section highlights the regular activities of the Personnel Department:

RECRUITMENT AND TESTING

Recruitments continue to increase. Following is a list of the recruitments completed in April, May and June, 2006:

ENGINEERING TECHNICIAN I/II – Applications were accepted March 27 through April 7, 2006. An oral examination was held on April 26, 2006. An appointment has been made.

FIRE CAPTAIN (Closed Promotional) - Applications were accepted December 20 through January 23, 2006. Testing was held on June 6, and June 7, 2006.

FIRE ENGINEER (Closed Promotional) - Applications were accepted May 1 through June 2, 2006. Testing was held on June 13, and June 14, 2006. An appointment has been made.

HEAD KEEPER/VET TECH- Applications were accepted March 13 through March 31, 2006. An oral examination was held on May 19, 2006. An appointment has been made.

PARKS AIDE (REGULAR PART-TIME) - Applications were accepted May 8 through May 19, 2006.

PLANS EXAMINER – Applications were accepted March 27 through April 7, 2006. An oral examination was held on May 9, 2006. An appointment has been made.

POLICE OFFICER/LATERAL - Applications are accepted on an ongoing basis. Testing was held on June 7, 2006.

POLICE RECORDS SPECIALIST I/II – Applications were accepted May 1 through May 12, 2006. An oral examination was held on June 14, 2006. Appointments have been made.

PRETREATMENT COORDINATOR (Closed Promotional) – Applications were accepted April 25 through May 9, 2006. An appointment has been made.

SENIOR EQUIPMENT MECHANIC (Closed Promotional) - Applications were accepted April 20 through May 5, 2006.

SENIOR MAINTENANCE WORKER (Closed Promotional) - Applications were accepted June 23 through July 7, 2006.

SENIOR PLANNER—Applications were accepted May 15 through June 2, 2006. An oral examination was held on June 30, 2006.

WATER QUALITY TECHNICIAN - Applications were accepted May 1 through May 12, 2006. An oral examination was held on June 29, 2006.

ZOO MANAGER (Closed Promotional) - Applications were accepted April 28 through May 12, 2006. An appointment has been made.

NEW EMPLOYEE ORIENTATION

Fifteen (15) new full-time and one (1) new regular part-time employee participated in the new employee orientation, which involves preparation of files and paperwork related to salaries, benefits and legal documents.

NEW HIRES

Forty-seven (47) new employees were hired during this period (includes regular, temporary, and seasonal employees).

SEPARATIONS

Twenty-three (23) employees were separated from the City during this period (includes regular, temporary and seasonal employees).

PERSONNEL ACTION FORMS

One hundred and eighty-three (183) personnel action forms were processed during this period.

LABOR NEGOTIATIONS/EMPLOYEE RELATIONS

Various issues were discussed and resolved with ECEA, EFL, and EPOA.

DISCIPLINARY ACTIONS

During the months of April, May, and June, one (1) Letter of Warning; one (1) reduction in compensation, demotion, and last chance agreement; and one (1) reduction in compensation and last chance agreement were issued.

NEW WORKERS' COMPENSATION CLAIMS

Eleven (11) new workers' compensation claims were opened during this period.

INSURANCE

Insurance documents and certificates were daily examined and or issued through a commercial special events insurance company to insure appropriate insurance coverage that meets the established standards of acceptability with regard to conducting business with the City of Eureka or for using City facilities.

ACCOUNTING SPECIALIST I/II (REGULAR PART-TIME) - Applications were accepted April 24 to May 5, 2006. An oral examination was held on May 25, 2006. An appointment has been made.

ADMINISTRATIVE ASSISTANT - Applications were accepted March 6 to March 17, 2006. An oral examination was held on April 14, 2006. An appointment has been made.

ADMINISTRATIVE TECHNICIAN (Closed Promotional) - Applications were accepted May 3 through May 17, 2006. An appointment has been made.

ASSISTANT ENGINEER I/II - Applications were accepted March 27 through April 7, 2006. Department interviews were held. A job offer has been made and accepted.

CITY ATTORNEY - Applications were accepted from April 19 through June 9, 2006. Interviews are scheduled for July 17, 2006.

COMMUNICATIONS DISPATCHER - Applications are accepted on an ongoing basis.

COMMUNICATIONS SUPERVISOR (Closed Promotional) - Applications were accepted May 3 through May 17, 2006. An appointment has been made.



EUREKA POLICE DEPARTMENT MEMORANDUM

To: David W. Tyson, City Manager

From: David A. Douglas, Chief of Police

Date: July 14, 2006

Subject: Quarterly Report – April, May, June 2006

A handwritten signature in blue ink, reading "David A. Douglas".

We hope both Council Members and the Community who read the quarterly reports find this a comprehensive and meaningful summary of the services and activities being performed by your Police Department. As always, we invite feedback from you and look forward to any comments regarding the information we present. The Eureka Police Department Annual Report, summarizing the events of the busiest year in the Department's history, will be released to you in March.

WHAT AREAS SHOULD BE OF MOST CONCERN:

1. Called for Services (CFS):

See our CFS map (April through June) at end of report which continues to show approximately the same CFS peak workload percentages as the 2005 annual figures. Service requests from our citizens are an area we have no control over. We continue attempts to target problems and encourage our citizens to assist in reporting crimes. This increases the time spent on handling individual calls for service. Our total workload increases as a result. Increased workload leaves less time for proactive activities (officer initiated activity, OIA) and increases mandatory overtime to handle the workload. Called for service continue to regularly exceed Officer initiated activity.

A two page summary excerpt, from the 2005 annual figures being compiled as time allows, is attached as the last portion of this report. These pages should be considered a "must read" regarding police workload.

The International City County Management Association (ICMA) publication "Local Government Police Management" (2003) suggests patrol staffing should be structured so that no more than 25% of day-shift officers' time is committed to handling calls for

service.” Even if we allocate ONLY the time spent from dispatch to initial clearance without allowing time for report writing or immediate investigation of leads, our officers committed time is well in excess of 40% and is increasing.

From 1999 to date service requests have increased an average of over 1,000 CFS per month while sworn officer, uniformed support and non-uniformed support staff levels have all decreased.

Person and property crimes are shown. Total crime reports written are a much higher number as the “Other Crime” category typically reflects 55-60 percent of crime reports.

Call volume in the west side neighborhoods and the 101 corridor areas continue to require the most concentrated police officer allocations. (See CFS Map at the end of this document)

2. Assaults and Robbery

In addition to a murder of a young man in Old Town, we are continuing to see high levels in some aspects of crimes against persons. People assaulting other people is not acceptable and any increase is cause for concern. Arrests are occurring. These crimes will continue to be worked very aggressively. This quarter assaultive activity, with arrests occurring, received the most public notice in this category. Sexual assault is still low in total numbers, but the heinous nature of these crimes make them a high priority.

3. Vehicle Crime

A significant amount of the reported property crime in Eureka each year involves theft of or from vehicles. This issue is discussed in virtually all of the many public presentations or radio shows we do. Our citizens can do a lot to help themselves and us in this area. The volume of burglary vehicle, grand/petty theft and stolen vehicles continue to reflect this trend. Stolen vehicles continued to be a major issue this quarter.

4. Property Crime

Mail out reports, of which less than 40% were returned, lowered the official property crimes numbers. While necessary due to authorized staffing and workload issues, the Police Department hopes staff will be allocated to eliminate this unpopular situation. According to the Bureau of Criminal Statistics reports submitted to the Department of Justice, the following shows the type of property reported stolen and subsequently recovered by EPD:

April 2006		
Type of Property	<u>Stolen</u>	<u>Recovered</u>
Currency, notes, etc.	\$1,436	\$-0-
Jewelry and precious metals	1,110	110
Clothing and furs	1,202	384
Locally stolen motor vehicles	89,100	76,825
Office equipment	60	-0-
Televisions, radios, stereos, etc.	5,610	250
Firearms	425	1,000
Household goods	750	100
Consumable goods	304	123
Livestock	0	0
Miscellaneous	8,151	462
Total	<u>\$108,148</u>	<u>\$79,254</u>

May 2006		
Type of Property	<u>Stolen</u>	<u>Recovered</u>
Currency, notes, etc.	\$9,344	\$-0-
Jewelry and precious metals	16,339	209
Clothing and furs	2,452	756
Locally stolen motor vehicles	119,127	91,633
Office equipment	3,666	232
Televisions, radios, stereos, etc.	12,466	1,292
Firearms	600	-0-
Household goods	548	-0-
Consumable goods	1,346	187
Livestock	0	0
Miscellaneous	66,489	2,036
Total	<u>\$232,377</u>	<u>\$96,345</u>

June 2006		
Type of Property	<u>Stolen</u>	<u>Recovered</u>
Currency, notes, etc.	\$5,429	\$50
Jewelry and precious metals	16,824	11
Clothing and furs	14,388	188
Locally stolen motor vehicles	39,401	61,301
Office equipment	6,280	4,200
Televisions, radios, stereos, etc.	13,547	3,561
Firearms	150	-0-
Household goods	12,944	39
Consumable goods	999	165
Livestock	0	0
Miscellaneous	62,186	1,616
Total	<u>\$172,148</u>	<u>\$71,131</u>

2nd Quarter Grand Totals

	<u>Stolen</u>	<u>Recovered</u>
Grand Total	\$512,673	\$246,730

COMMUNITY RESPONSE SECTION:

During the second quarter there were three neighborhood watch meetings conducted. All three were on the west side of Eureka.

We continue to monitor 1212 S Street. No one is presently living on the property and the landowner is slowly removing all the junk.

We performed special details for volunteer groups who cleaned up green belts in Eureka. We did a sweep and ran out transient campers from the nature trail behind the city's sewer treatment plant so volunteers could clean out the garbage. We also did a sweep of the camps at the foot of Del Norte Street prior to a cleanup crew going in to remove the garbage. This group was the DAMS (dads against meth).

On June 28th we put together an inspection team made up of Police, Fire, Health, Building and Community Development. This team spent the afternoon inspecting the Broadway Motel at 1921 Broadway. Each department found violations. The results will be compiled by this unit and further action taken during the third quarter.

We met with members from the Keep Eureka Beautiful committee at their request to discuss code sections and solutions to unsightly neighborhoods. They requested problem locations from us that they could use as examples of what things need to be done. They were given eight locations that are owner occupied. These exist because they are harder to acquire voluntary compliance than from a property management or landlord.

Seventeen junk vehicles were towed this quarter. Included in that total were six trailers or motor homes. This continues to be problem as we now have a total of nine such vehicles stored on a

city lot near the wharf finger's building. During the quarter we destroyed eight such vehicles but they continue to accumulate. Attached are photographs of the present collection of these eyesores.

There were only eleven camps removed during this quarter. This does not mean there are fewer camps. It means because of time constraints there were less man-hours spent on this problem.



TRAFFIC

CHP assistance was very helpful in enforcement activities this quarter. During this quarter injury traffic collisions have decreased **25%** from last year. Total collision reports have decreased **1%** over the last year (205 this year compared to 207).

Citations for hazardous moving violations have decreased **2%** (from 691 to 680 this year) and arrests for DUI have increased **7%** (from 72 to 77 this year).

TRAFFIC ANALYSIS SUMMARY

	This Quarter	Year-to-date
Total collisions involving fatality	0	0
Total collisions involving injury	65	125
Total DUI collisions	22	37
Total bicycle collisions	9	11
Total pedestrian collisions	7	13
Total citations	806	1611
Enforcement index (should be 25-30)	10.9	11.7

Enforcement index is hazardous citations + DUI arrest / fatal + injury collisions.

TRAFFIC SAFETY GRANT

We held six seatbelt enforcement patrols, five traffic enforcement patrols, four street legal drag races and one DUI checkpoint. The combined enforcement patrols netted numerous citations and arrests.

AREAS OF CONCERN:**Streets Collisions Most Frequently Occur:**

Broadway	23
Harris St	14
5th Street	11
6th Street	10

Intersections Where Collisions Most Frequently Occur:

Broadway & Henderson
Broadway & Bayshore Mall
Broadway & Wabash
Broadway & Hawthorne

These traffic and collision issues on Broadway are a major concern each spring, summer and fall from late morning to mid-evening. No improvement is anticipated until the Waterfront Drive extension is completed.

Primary Collision Factor:

Unsafe Turn	34
Unsafe Speed	31
Failure to Yield	21
DUI	18

TRAINING SECTION

April through June 2006 Training Summary

Class Title	Ending Date	Course Hours	Certified by	Student Count	Student Hours
Animal Rescue Training	04/01/2006	9		1	9
Basic Hostage Negotiations	04/07/2006	40	CA-POST	3	120
Gang Seminar	04/04/2006	8	CA DOJ	2	16
Special Weapons and Tactics	04/13/2006	6		6	36
Special Weapons and Tactics	04/20/2006	6.5		7	45.5
WMD Technical Emergency Response Course	05/12/2006	32		2	64
CLETS Train the Trainer Course	05/11/2006	16	CA POST	2	32
Field Training Officer	05/19/2006	40	CA POST	1	40
Special Weapons and Tactics	05/18/2006	8.5		10	85
Special Weapons and Tactics Basic SWAT Course	06/02/2006	80		2	160
Domestic Violence for Dispatchers	05/23/2006	8	CA POST	5	40
Child Abduction Intervention & Resource Training	06/07/2006	16		3	48
Temporary Custody of Juveniles Policy 324	07/09/2006	.5		50	25
Special Weapons and Tactics	06/11/2006	6		9	54
Special Weapons and Tactics	06/15/2006	6		9	54
Defensive Tactics Training	06/22/2006	12		2	24
Basic Hostage Negotiations	06/30/2006	40	CA POST	3	120
TOTAL –17 Courses				117	972.5

Staffing shortages are adversely affecting the amount of mandated and necessary training we are required to provide to each officer. Not only do we have to limit how many officers and other staff are sent to training, but both the length of time away and the distance away are considerations that determine who is able to attend training. Mandated, necessary training is important in reducing liability issues that may affect the entire City.

VOLUNTEER ACTIVITY AND OTHER DONATIONS:

Our Volunteers continue to serve the Department with enthusiasm and generosity. All the volunteers worked a total of 446.25 hours between April and June, logging over 1860 miles. They conducted 29 vacation checks and responded to 5 requests for extra residential patrols. The Volunteer Patrol Program, which depends on donations to operate, received \$50 between April and June. We have a lot of friends in the Community who very generously continue to support the services of our Volunteers and the programs they assist with.

COMMENDATIONS RECEIVED:

- To Chief David A. Douglas from Sandra Gaardner, Attorney General's Office, thanking him for his attendance and participation as a panelist in the AG's Domestic Violence Death Review Team Northern State training.
- To Chief David A. Douglas, from Barbara and Gary Long, who sent a copy of a letter to the editor of the Times Standard regarding Rob Patton, Animal Control Officer, thanking him for his quick response in answering their calls and saving two dogs.
- To Chief David A. Douglas from Gary Eagles, Club Director, Rotary Club International, to thank him for appearing on their program and thanking him for his years of service to the community.
- To Chief David A. Douglas from Chief of Police Graham Hill, Rio Dell Police Department, thanking EPD Evidence Technician Judy Taylor for her assistance at a difficult crime scene involving a significant burglary under a mutual aid assistance request
- To Officer Ed Wilson from Craig A., thanking him for his professional behavior during an especially stressful event in his life.
- To all the Wonderful Officers who Serve and Protect, from the Eureka Grocery Outlet team, to express appreciation for the work the officers do and for keeping the community safe.
- To the Eureka Police Department from C. K. Morris, to express appreciation for its dedication to the people of Eureka.
- To the Officers of the Eureka Police Department from Jason Buck and family, a show of support to the officers and to represent the many "people who go about their business knowing that we have a hard working, professional and dedicated Police Force protecting us all."
- To Chief David A. Douglas from Dan Molter, to express appreciation for the time and energy Eureka Police Department has provided the Hoopster's basketball, with special appreciation to Captain Murl Harpham and Officer Cindy Manos.
- To Records Manager Erin McBride from Kristie Christiansen, Eureka High School, to thank her for volunteering her time for the Mock DUI trial at the high school and helping to make it a success.
- To the Eureka Police Department from Project Childsafe, a certificate of recognition of building safer communities by encouraging responsible firearm ownership and storage, and providing gunlocks to the public for free.
- To Detective Curtis Honeycutt from Fire Chief Eric Smith applauding him for his hard work and assistance during a recent arson investigation and the subsequent plea bargain by the arsonist.
- To Police Information Officer Suzie Owsley from the Brainstormers group to thank her for her presentation on helmet laws and use.
- To Chief David A. Douglas from Kay McClough, General Manager, Ocean View Cemetery, thanking him for his participation as a speaker in the 2006 Memorial Day Program.
- To Sergeant Mike Johnson from Lorna Peterson, member of the Rotary International, who sent a copy of their paper, The Sou'wester, in which Sgt. Johnson and his K9 Keno are highlighted for their presentation on drug detection that was exhibited to the Club.
- To Records Manager Erin McBride from Police Records Specialist II Alisa Cudney regarding the work performance of Police Records Specialist I (Provisional at the time) Ashley Ipock. She goes above and beyond what is required of her duties and her judgment and patience in dealing with difficult people is exceptional.

- To the Eureka Police Department from Timothy J, to express appreciation for its vacation house watch program.
- To Chief David A. Douglas from J Warren Hockaday, Executive Director of the Eureka Chamber of Commerce, to thank the Department for its involvement, participation and enthusiasm in the 2006 Rhododendron Parade and Festival which contributed to the event's unqualified success.
- To Chief David A. Douglas from Communications Manager Dee Dee Wilson, to commend Senior Communications Dispatcher Samantha Hart, and Communications Dispatchers Jenifer Hanson and Liz Schallon for the immediate and exemplary response on a call involving a stolen vehicle, abducted child and an AMBER Alert.
- To Officer AJ Bolton from Sgt. Jim Armstrong , passing along an expression of appreciation from a staff member at North Coast Children's Services for his assistance to them with a case at a local motel. He was very professional in dealing with a volatile situation, and went above and beyond the call of duty in his assistance in this case involving a young girl and her father.
- To Chief of Police David A. Douglas from Lisa Yancheff, previous volunteer and student at Southern Oregon University, to thank the Chief and other members of the Department for the help and opportunities extended to her that contributed to her education and introduction to the profession of law enforcement.
- To Lt. Tony Zanotti from Sgt. Patrick O'Neill, to commend Officers Danny Kalis, Joseph Marsh, Rocky Harpham, Kris Mechals, Rodrigo Reyna-Sanchez, Todd Wilcox and Cindy Manos for their excellent work and pulling together as a team, leading to the apprehension and arrest of a robbery suspect on Myrtle Avenue.
- To Chief David A. Douglas, Lts. Len Johnson and Tony Zanotti, Sgt. Armstrong and Records Manager Erin McBride from Officer Chris Jenkins to commend Ashley Ipock, Police Records Specialist I (Provisional at the time) for alerting officers of a subject in the EPD lobby who had an outstanding felony warrant for his arrest, and who was subsequently jailed.
- To Chief David A. Douglas from Carol Skaggs, Librarian at Lafayette School, thanking EPD for its donation to the library of the book *I Didn't Know Cops Did Things Like That!*
- To Chief David A. Douglas from Anne Loring, Alice Birney School Library, thanking EPD for its donation to the library of the book *I Didn't Know Cops Did Things Like That!*
- To the Eureka Police Department from Jennifer Sanders, Community Services Day Organizer, Washington Elementary School, to thank EPD and Officer Louis Altic for their participation and presentation to the students. The day was a huge success because of those who took time out of their day to educate and excite the students.
- To Chief David A. Douglas from Peter Moore and Maizie Moore (age 4) to thank them for cleaning up the area of Ross Park and making them feel safe again. Maizie thanks the officers for "making all the booming cars go away and taking the people to jail for being naughty".
- To Chief David A. Douglas from Micah Brosnan to express his gratitude for the Department's willingness to assist in a recent string of reoccurring vandalism in his neighborhood in spite of the Department's tremendous workload. A special thank you to Sgt. Mike Johnson for his professional demeanor, understanding nature and unending drive to improve our community.
- To the Eureka Police Department from Gretchen Schuster, Algebra Intervention Teacher at EHS, to commend Officer Leah Alexander for single handedly apprehending the man who had just broken into her home. She would appreciate seeing Officer Alexander recognized or awarded in some way.
- To Lt. Tony Zanotti from Supervising Detective David Parris, to commend Officers Leah Alexander, Danny Kalis, William Dennison and Cory Crnich for their actively working their beats in search of a subject who plagued the city with burglaries, actually breaking into the homes while the citizens were sleeping. Officer Alexander made an excellent arrest that stopped a very dangerous person from continuing his crime wave, and Officers Kalis, Dennison and Crnich are to be commended for coming to Officer Alexander's aid in the arrest.
- To Records Manager Erin McBride from Bodil and Ole Vanderlinde, many thanks and a bouquet of flowers for her assistance in completing a clearance letter check for this couple each year.

PERSONNEL APPOINTMENTS, TRANSFERS, PROMOTIONS, RESIGNATIONS, AND RETIREMENTS:

Appointments:

Adam Harkness – Police Officer
Cory Crnich – Police Recruit
Joseph Marsh – Police Officer
Amanda Nichols – Communications Dispatcher

Promotions / Special Assignments:

Officers Kevin Lawson, Kay Howden and Ed Wilson - Crisis Negotiations Team
Tawnie Hansen – Communications Supervisor
Police Recruits Adam Laird, Amber Cosetti and Cory Crnich – Police Officers
Police Officer Tim Jones – Field Training Officer

Resignations, Retirements, Separations:

A. J. Bolton – to California Fish and Game
JoAnna Jarboe – Communications Dispatcher
Rob Mengel – to a Police Department in Idaho



BRAGGING RIGHTS!



AAA, through the California Highway Patrol, awards those officers of any agency a CVC 10851 Award for the recovery of stolen vehicles. To qualify for the award, an officer has to recover 12 stolen vehicles with 3 in-custody arrests within a 12-month period, or recover 6 vehicles with 6 in-custody arrests in a 12-month period, or develop information that leads to the successful bust of a chop shop. EPD is proud to announce the following motivated officers who occupy a great deal of their time, between calls for service, in search of stolen vehicles and who qualify for the CVC 10851 Award:

Sergeant Patrick O'Neill: Between June 2005 and May 2006, Sgt. O'Neill recovered 8 abandoned stolen vehicles and made 6 arrests in connection with 4 stolen vehicles. Sgt. O'Neill has three prior CVC 10851 Awards.

Officer Danny Kalis: Danny has been with the Department for about 2 years. During the period between August 2005 and February 2006, Officer Kalis recovered 9 abandoned stolen vehicles and made 4 arrests in connection with 3 stolen vehicles. Officer Kalis has two prior CVC 10851 Awards.

Officer Rodrigo Reyna Sanchez: Rigo has been with the Department for about 8 years. During the time periods between August 2004 through March 2005, and May 2005 through March 2006, Officer Reyna-Sanchez recovered 18 abandoned stolen vehicles and six occupied stolen vehicles. Officer Reyna-Sanchez has one prior CVC 10851 Award.



CHP has completed the final month assisting the Eureka Police Department with proactive traffic law enforcement within the city limits of Eureka. During this quarter, CHP activity within the City included, 2 DUI arrests, 74 citations for moving violations, 6 “fixit” tickets, 70 verbal warnings, 4 written warning notices on abandoned vehicles, 13 arrests and 5 felony arrests. They also seized drugs such as marijuana, cocaine, methamphetamine, and heroin off our City streets. They assisted at many traffic collisions and offered motorist services throughout the quarter. They logged in over 288 regular hours, 15.5 overtime hours and over 2,210 miles for the City.

In review of the project, Humboldt Area CHP made an impact on the City. The project is deemed a success and we thank CHP for the support. In a letter to the editor of the Eureka Reporter, CHP Officer Tom Dammann, on behalf of the other three CHP officers thanked the people of Eureka for their overwhelming assistance and support. He wrote: “It was a particular privilege to work with the officers of the Eureka Police Department, each of whom serves their city far better than the city knows.” And to the people of Eureka, he adds “This city’s greatest strength is a strength that is too often overlooked by its citizens. Eureka’s greatest strength is the determination each of you make to make the City work, to make Eureka a good place to live. It was a privilege working for you.”

Members of the California Highway Patrol, we salute you!



We recently hired a lateral candidate from the City of Long Beach with additional service at Trinity County Sheriff’s Office. Police Officer Joseph Marsh was in a detail with members of his former employer who were tasked with implementing a Gang Injunction relating to a notorious criminal street gang in Long Beach. Working with other agencies and using an innovative approach to the service of the high-profile injunction, the Officers were able to locate, 122 gang members, with 107 being included in the formal injunction; 27 Felony arrests, 43 misdemeanor arrests, 24 traffic citations, 44 reports filed, 8 vehicles towed, 394 field interviews conducted, 25 parole and/or probation searches, and a total of 8 firearms recovered, some of which

had been reported as stolen.

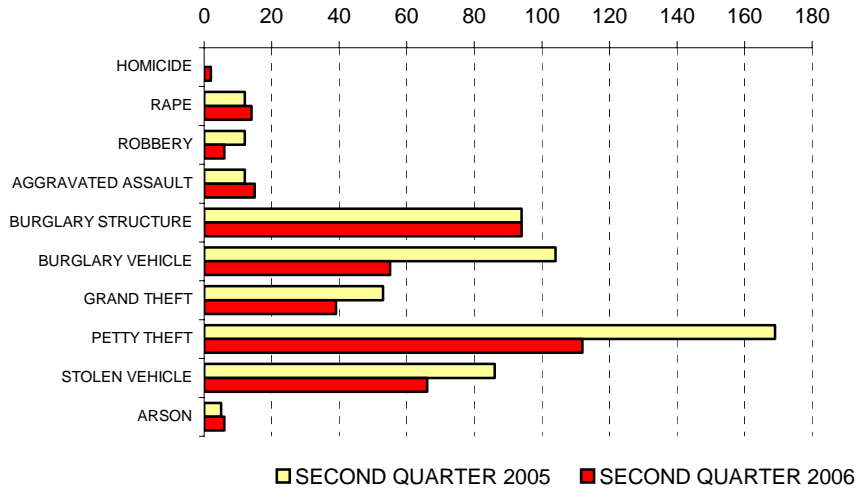
Officer Marsh's detail received the Unit Citation Award for their collective outstanding performance. This Award was presented at the 38th Annual Police Awards Ceremony in May in Long Beach. Because Officer Marsh was in the Field Training Program with the Eureka Police Department, he was unable to attend the ceremony. Officer Marsh's dedication to his new employer certainly speaks of the exemplary character he possesses. We are very pleased and proud to have Officer Marsh as a member of the Eureka Police Department family.



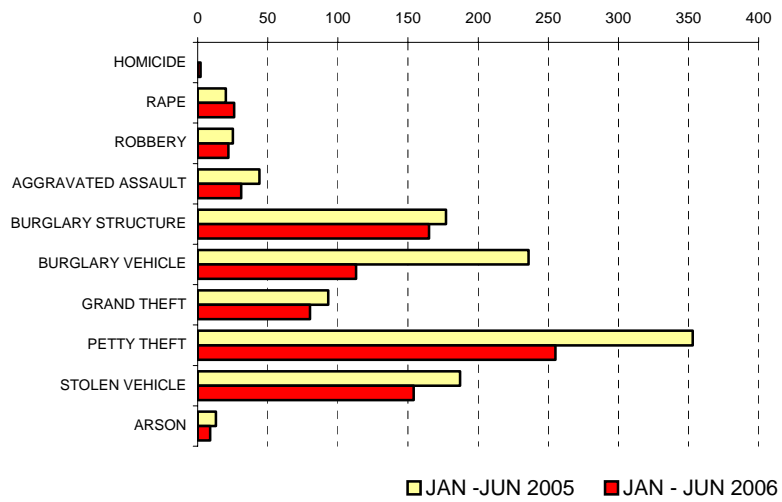
During this quarter the Eureka Police Department purchased and took delivery of three new Harley Davidson motorcycles. We have just completed outfitting the motorcycles with the required emergency equipment. The motorcycles are going to be a great asset to the traffic section. We are now able to deploy four motorcycles at any one time, restoring the sworn Traffic Section staffing to 1980 levels. Also, Officer Gary Whitmer (pictured) and Officer Greg Hill attended and passed the Alameda County Sheriff's motor officer school.



MAJOR CRIME: SECOND QUARTER 2006 COMPARED WITH 2005



MAJOR CRIME: YEAR TO DATE 2006 COMPARED WITH 2005



**POLICE ACTIVITY: CRIMINAL
QUARTERLY REPORT**

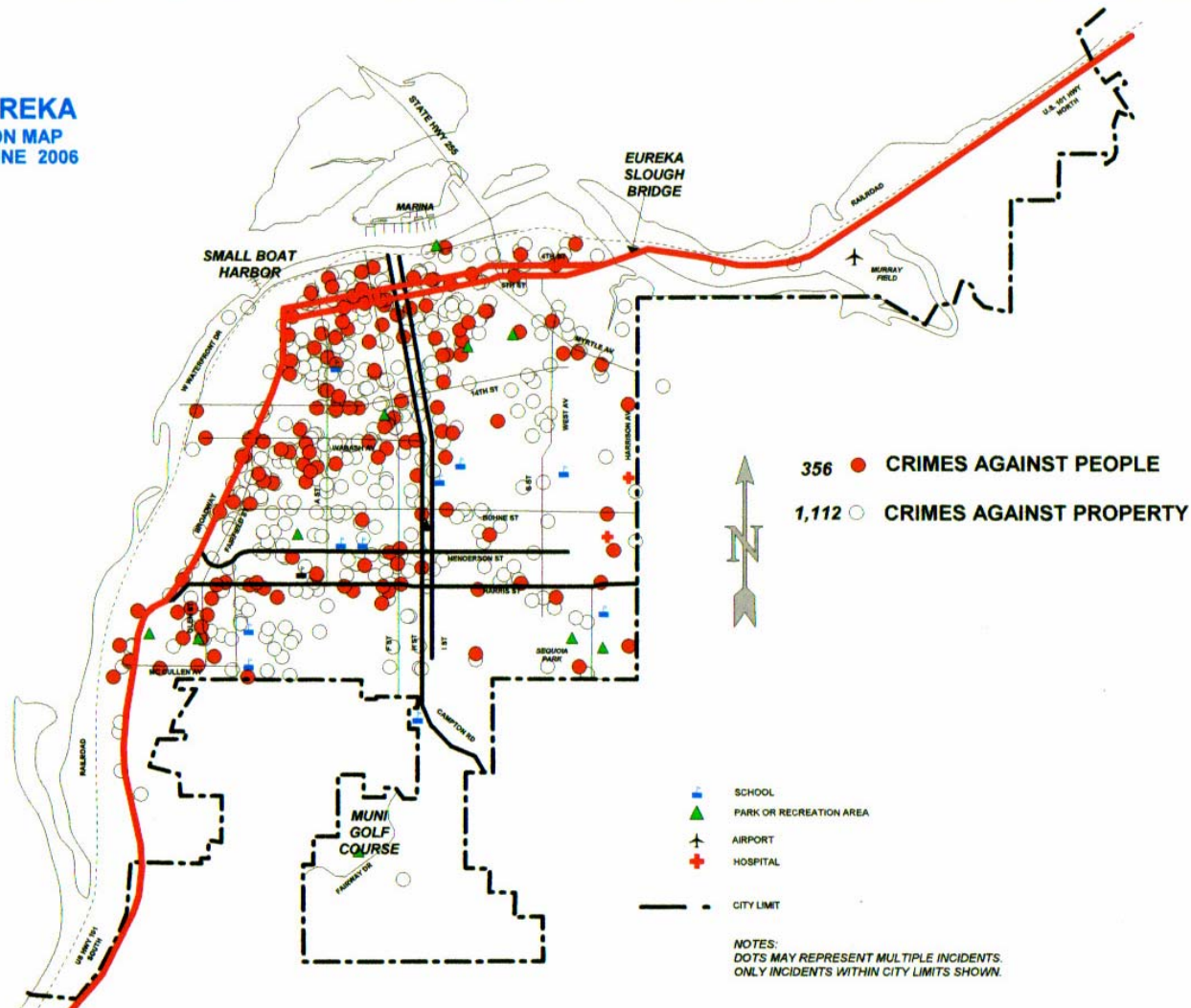
SECOND QUARTER

	2ND QUARTER	2ND QUARTER	PERCENT
	2005	2006	CHANGE
CALLED FOR SERVICE	10393	9778	-5.9%
OFFICER INITIATED ACTIVITY	8317	8563	3.0%
CRIME REPORTS WRITTEN	2521	2429	-3.6%
ARRESTS MADE	933	985	5.6%

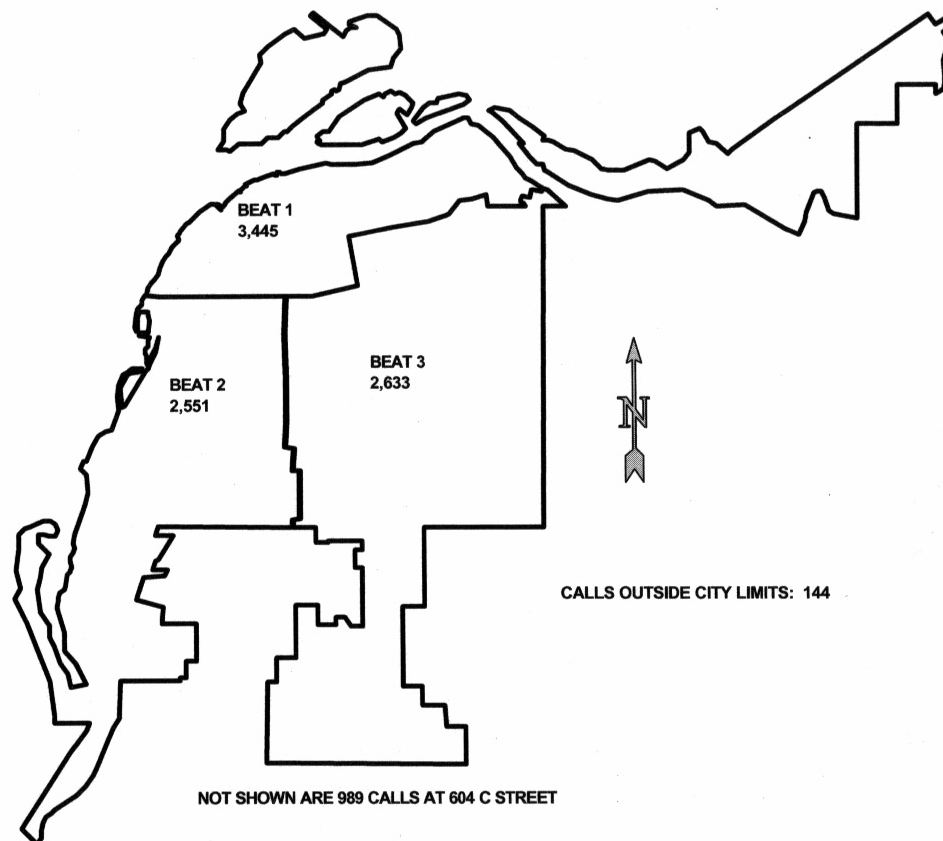
YEAR TO DATE (JAN - JUN)

	JAN - JUN	JAN - JUN	PERCENT
	2005	2006	CHANGE
CALLED FOR SERVICE	19966	19678	-1.4%
OFFICER INITIATED ACTIVITY	16707	17332	3.7%
CRIME REPORTS WRITTEN	10665	10899	2.2%
ARRESTS MADE	1796	1843	2.6%

CITY OF EUREKA
CRIME LOCATION MAP
APRIL - MAY - JUNE 2006



EUREKA POLICE DEPARTMENT
CALLS FOR SERVICE BY BEAT
APRIL 1- JUNE 30, 2006
(Direct from CAD extracts)



PUBLIC WORKS ADMINISTRATION

Public Works administration staff has been working with State Office of Emergency Services and the Federal Emergency Management Agency to develop the reimbursement packages needed to receive funding for costs associated to the federally declared disaster covering the period surrounding the New Year's Eve storms. This requires providing documentation as to the damaged areas, efforts made during the storms and necessary work to permanently repair the damaged areas. This work will be finishing up towards the end of April or early May. The city identified approximately 22 projects that included damage to buildings, roads and other city owned property or facilities. The applications for federal and state reimbursement were finalized in May, with the city being eligible for funding of approximately \$235, 000.



A "Request for Qualifications" was released in June relating to proposals for automating the city water meter reading system. This request asked for qualified firms to make proposals to modernize the city's reading system. Currently each water meter is read by the Meter Reader, who walks from meter to meter and manually reads each meter. Modern reading systems use various means to transmit water meter reads to receivers for collection. This type of system would allow the entire collection of readings for the entire city in about three days. Presently it takes two months for the Meter Reader to manually collect all the reads. A new system would allow the city to reduce man hours needed for this activity and allow these hours to be spent on other water system issues.

Storm Water Division

The Federal Storm Water Phase II Rule requires operators of municipal separate storm sewer systems (MS4s) with a population of less than 100,000 to obtain a National Pollutant Discharge Elimination System (NPDES) storm water permit. The permit requires these MS4s to submit a Storm Water Management Plan (SWMP) to their Regional Water Quality Control Board which will serve as their permit. The City's SWMP was submitted in November 2005. The SWMP requires the City to implement six Minimum Control Measures (MCMs) that will reduce storm water pollution. The six MCMs are Public Education and Outreach, Public Involvement / Participation, Illicit Discharge Detection and Elimination, Construction Site Storm Water Runoff Control, Post Construction Storm Water Management and Pollution Prevention / Good Housekeeping for Municipal Operations. Each MCM incorporates storm water mitigation

measures. These mitigation measures are called Best Management Practices (BMPs). For each BMP that falls under a particular MCM, there is a target

implementation date.



The City's SWMP has still not been officially approved.

The North Coast Regional Water Quality Control Board has stated that the SWMP has gone through public notice and is approved. The Regional Board said they will send the approval letter soon. However, the Storm Water Division is moving forward trying to implement the BMPs required by the SWMP. The storm water hotline and webpage have been effective tools in detecting illicit discharges. On April 28th, a storm water complaint was received on our hotline about a grease spill on Opera Alley. Bruce Young and Miles Slattery responded and verified the spill. They determined where the spill came from and contacted the manager. The manager was brought up to date about the City's new Storm Water Ordinance. They informed her that the spill needed to be properly cleaned up without washing the grease into the storm drain, or the owner could risk the expense of the City cleaning up the spill. The manager contacted the company responsible for the spill. The company brought a vacuum truck and waste bin and cleaned up the spill.

To date, the Storm Water Division has received seven complaints via the hotline and webpage. Each complaint has provided the opportunity to educate the public about the City of Eureka's new storm water program and a way to prevent polluted storm water runoff from entering our waterways.

Streets/Alley Division

Work activities at the start of this quarter were dominated by continuing wet weather, necessitating division personnel to concentrate on drainage issues. This often requires responses to potential flooding and/or other wet weather issues such as; drain cleaning, debris removal and pothole patching. Crews cleaned over eight hundred drain inlets and culverts during this period and also used seventy tons of asphalt mix in patching potholes. When conditions allowed several damaged cross culvert were replaced to provide better drainage at these locations.

With onset of the drier weather, crews were able to shift to other activities including roadside vegetation removal. Crews removed overhanging tree limbs, trimmed brush and mowed areas at forty-four locations along side of city roads and properties. This helps to maintain sight visibility on roads for motorist, pedestrians and bicyclist which provides for safer multiple use of city streets.

Yearly alley maintenance began during this period, with crews working on forty-five alleys. This work consists of grading and filling potholes, cleaning alley approaches and repairing other damage from winter.

Crews started street painting during this quarter. This consists of repainting existing street markings such as; stop stencils, crosswalks, centerlines lines, directional arrows, along with curb markings. This is a necessary element for maintaining safe streets for all users.

Streets personnel also assisted with clean up of the Halverson Park area in preparation for Blues by the Bay. This consisted of smoothing rough surfaces, removing brush and trees and other miscellaneous debris.



Personnel assisted the Fire Department in the cleaning of the Hilfiker training site and worked with Harbor staff to remove silt from the city boat ramps to improve access for recreational users.

Water Distribution Division

Water Improvement Project 06'

This project consists of replacement of aging water system infrastructure such as; water mains, fire hydrants, control valves. This annual project is needed to maintain a safe and reliable water distribution system, while also improving fire hydrant flows. Work areas are chosen based upon historic information relating to under sized piping, repetitive pipe failures, insufficient control valves and other factors. City water personnel and the engineering department work with the contractor to accomplish this project with as little inconvenience to water customers as possible.



The Water Improvement Projects, which at this point has seen 35 new valves installed at 10 different intersections, with that work being completed by Wahland Construction. We've also added three more intersections to the list of projects to be done, which will bring our valve replacement project to nearly 50 for the year.



The distribution crew also installed approximately forty feet of 6" pipe to extend the water main on Manzanita east of Lowell Street to serve a new development at developer's request. The project, which consisted of laying 36 feet of new 6" Ductile Iron Pipe for future development in that area. We also ran a 1" plastic service line to feed a four-meter manifold for future home sites. We also installed 2" blow-off for cleaning and flushing the line.

Twenty feet of 6" water main, which was prone to leaking, was replaced on Searles Ave. This job consisted in removing a 20 foot section of problematic AC Pipe and replacing that with a 20 foot stick of Ductile Iron Pipe. Off of that new piece of Main, we ran three 2" butt-fused HDPE to service two large manifolds and an irrigation service. The replacement will provide for more reliability, with less potential water outages for the water customers.



Work has begun on the northern portion of the city's water transmission main to relocate the pipeline out of the Humboldt State University campus. This pipeline was originally located within the campus area prior to the current building configuration. With the growth of the campus over time, it no longer allows for adequate access for maintenance, repair and any pipeline failure could potentially cause severe damage to the university infrastructure. The pipeline will be relocated to the street area outside of the campus. This project is the continuance of the city's overall work to provide greater reliability to a very important piece of infrastructure.

Water Distribution personnel also installed nine new service connections, and replaced nineteen existing water services. Five water main leaks were repaired, along with three fire hydrants.

We also want to congratulate Juan Velasco and Shane Bailey for passing their Grade One Water Distribution Test.

UTILITIES OPERATIONS DIVISION

Laboratory

- The 2005 Consumer Confidence Report was generated and mailed to customers.
- Letters were sent to our water customers that have participated in our previous Lead and Copper studies, requesting that they participate again for our study this summer.
- In April the laboratory participated in proficiency testing for microbiology in drinking water samples. This is required by ELAP (Environmental Laboratory Accreditation Program) in order to keep our certification. All results submitted for potable coliform samples were correct.
- The lab also participated in proficiency testing for microbiology in wastewater samples, which is also required for our NPDES permit as well as our laboratory certification. All results submitted for wastewater coliform samples were correct.
- The laboratory certification renewal information and annual fee were submitted to ELAP.
- Atmospheric testing samples for aromatic amines were collected from inside the trickling filter domes.
- With the promotion of Justin Boyes to Pretreatment Coordinator and the resignation of Steve Palecki, Lena Cox, Water Quality Supervisor has worked tirelessly to ensure that the Water Quality Laboratory continues to perform all the required analyses.

Wastewater Treatment Plant Operations and Maintenance

- Treatment and Collection System crews performed an interim repair on the 6100 air/vacuum relief vault on the North Interceptor by removing the failed high capacity air relief valve and installing two smaller ones. A new high capacity air relief valve will be ordered and installed completing one component of the plan to reestablish the siphon.
- Plant generator controls computer is failing. Controls need to be replaced. Putting contract together for bids.
- Pothole test has been done for future biosolids drying site and the results were favorable.
- Staff met with our PGE account representative regarding our participation in their demand elimination programs. They will pay for a study and help with costs associated with implementation. We would benefit from reduced energy costs on our monthly billing. After reviewing our pump stations bills, PG&E informed us that by shifting Washington Street to a different rate schedule we would save the City several thousand dollars annually. As a result we shifted to the new rate schedule.
- The wastewater treatment plant administration building roof has been replaced. A few punch list items remain before the project is complete. A significant amount of dry rot was found during the tear off of the old tile roof. Utilities Operations and Facilities

Maintenance staff teamed up to replace about 300 sq. ft. of roof decking and 6 new skylight curbs and skylights.

- One of the secondary clarifiers has been taken out of service for maintenance. A new center column seal was replaced, the overflow weirs were adjusted for level, and the submerged structural steel is being spot treated for corrosion.
- Paco Lemus passed his Treatment Plant Operator certification test and Jerry Sneed passed his Grade 3 Treatment Plant Operators certification test. As a result, Paco was promoted to Treatment Plant Operator 2.
- Jeff Underwood was hired to fill the vacant as Treatment Plant Operator 1 position. Jeff will be taking the Treatment Plant Operator 2 test in October of this year.

Water Treatment Plant Operations and Maintenance

- Staff flow tested the sixteen inch by-pass valve to verify adequate flow while 20" reservoir influent valve is out of service. We obtained 6.6 MGD which is adequate to meet demand under normal conditions. A new twenty inch butterfly valve and electric operator has been ordered and we anticipate delivery in August.
- We began the annual power curtailment program on May 1. We close our reservoir influent valve between 12:00 noon and 6:00 p.m. Monday through Friday in order to minimized HBMWD pumping during the on-peak electric rate period.
- Staff conducted a walk-through for contractors interested in bidding on the reservoir tree maintenance project. Bids were opened on May 23. Staff removed slash and mowed around reservoir in preparation for tree maintenance project.
- The City contracted a coating system inspector to inspect the coating condition of interior structural steel members on 20 MG reservoir roof. The inspection revealed some corrosion and a repair project will be conducted next year.
- HBMWD shut down it's Turbidity Reduction Facility season on May 31.
- New Treatment Plant Operator 1, Brandon Bishop, began work at water treatment. Dan Duncan is his assigned supervising operator and is conducting orientation and training. Brandon was also given a tour of the HBMWD facilities.

Pretreatment

- Justin Boyes was promoted from Water Quality Technician to Pretreatment Coordinator. Justin is reviewing existing permits and conducting industrial user inspections:
- Ten facility inspections and eight wastewater samplings were conducted at Eureka businesses. A two year Wastewater Discharge Permit was issued to Blue Rock Environmental for a contaminated groundwater remediation site at Hansen Properties. Regular pretreatment facility inspections are preformed by the City to monitor and ensure compliance of all permitted businesses.
(Fats, Oil, and Grease (FOG))
- The City's FOG program includes grease trap and interceptor inspections, and public education regarding kitchen Best Management Practices. Three grease interceptors and traps were inspected for fats, oil, and grease.

Recreation Division

Youth Programs

Afterschool Recreation concluded programming for the 2005-2006 school year in June. Programs were offered at eight different school sites. Approximately 100,000 youth were served by after school recreation during the year. The Recreation Division received over \$180,000 from Eureka City Schools for services provided during the 2005-06 school year. Arrangements for the 2006-07 programs are currently underway.

Hoopsters Basketball League activities concluded in April. The program continues to be a foundation for local youth. Approximately 850 boys and girls participated in the league. Sports Activities Coordinator, Steve Enes, did a great job in supervising this year's program. Hoopsters Basketball received excellent community support, employing over 100 adult volunteer coaches. In addition, sixty-five teams were sponsored by local businesses and community leaders.

Much of our early second quarter efforts focused on preparing for summer youth activities. Two very popular summer activities for youth include our Learn-to-Swim program and our Summer Day Camp Program. Both programs began in June and will continue through mid-August. Registration for early summer sessions was strong in both programs.

Lastly, the John Ryan Youth Center and Roller Skating Programs were popular throughout the quarter with both the pre-teen and early teen age groups. Roller skating has been invigorated by an extensive purchase of new skates. In addition, new management of the program has improved the atmosphere and environment for skating participants.

Participation in youth programs exceeded 45,000 during the quarter.

Adorni Recreation Center

Activity at the Adorni Recreation Center was particularly busy during the months of April and May. Hoopsters Basketball games and practices continued through mid-April and Men's Basketball activities continued through mid-May. League activities ended with the beginning of summer and will resume in September.

The Adorni Center hosted a number of special events/rentals during the quarter. The City of Eureka's 150th Birthday was celebrated in April. In May, the Eureka Falcon's Wine Tasting event was followed on successive weekends by the Eureka Rotary Club's Casino Royale and the Soroptomist Women's Health Fair. In June, the Hoopa High School Jr./Sr. Prom was followed the next weekend by Eureka High School's Safe and Sober Graduation Party.

The Adorni Center's Annual Summer Membership Promotion began in June and resulted in fifty-nine new memberships. Aerobics classes and weight room activities continued to be the

major focus for Adorni Center members. The 2006-07 approved Recreation Division budget includes funding for purchase of a new treadmill and stair master for the weight room.

Attendance at the Adorni Recreation Center exceeded 16,000 during the quarter.

Adult Programs

Second Quarter efforts were focused on concluding our winter-spring activities and implementing our summer activities. Special interest classes which were successful during the winter-spring session included Yoga and Tai Chi. Summer session class offerings expanded to include Hip-Hop, Rowing and Self-Hypnosis.

Sports leagues continued to anchor our adult program offerings. Coed and Women's Volleyball Leagues concluded in April. Men's Basketball Leagues concluded in May. These programs will break for the summer and resume in the fall. Summer Slow Pitch Softball Leagues began in June and will continue throughout the next few months. Coed, Women's and Men's Leagues are offered and remain popular with our clients.

Participation in programs for adults exceeded 8,000 for the quarter.

Revenues

Recreation Division revenues exceeded \$75,000 during the second quarter of 2006. Revenues from youth activities were paced by our Summer Day Camp and Swim Programs. Slow Pitch Softball League revenues led the way for our adult programs.

Wharfinger Building

The Wharfinger Building hosted ninety-three events during the second quarter of 2006. Events included a large number of receptions and parties as well as community wide special events. The most notable events included Lima Pharmacy's Wellness and Diabetes Fair in April. In May, The Humboldt Sponsors Wine and Brew Fundraisers and The Northcoast Preparatory and Performing Arts Academy Formal Ball were held. In June, school graduation ceremonies were held by Humboldt Bay High School and Pacific Coast Charter School.

The Bay Room remodeling project was completed in May and the City of Eureka Finance Department began operating out of the Bay Room on June 19. The Finance Department will occupy the Bay Room during the renovation of their City Hall offices. Following the renovation, the Finance Department will return to City Hall and the Bay Room will be available to the public as a rental facility.

Over 10,000 people attended events at the Wharfinger Building and over \$12,000.00 in revenue was realized during the second quarter.

PARKS DIVISION

Sequoia Park

Plant propagation work produced 4,000 summer annuals for the Sequoia Park Garden. The greenhouse was sanitized and planting mix prepared. Propagation flats were started for Jaguar Single French Marigolds, Boy-O-Boy Double French Marigolds, Blue Super Cascade Petunias, Crystal Blue Salvia, Tall Mixed Color Strawflowers, Border Beauty Zinnias, Pinwheel Zinnias, Tall Mixed Color Morning Glory and Salsa Dancer Impatiens. The Dahlia beds have all been cleaned and mulched. The Fuchsias and Day Lilies are growing rapidly and the Dahlias should soon start flowering for the summer season.

The Sequoia Park Windstorm Recovery project has been put out to bid and the bid opening was scheduled for May 30, 2006, at 2:00 p.m. The project work should start in early July and be completed sometime in August.

The Duck Pond island area was cleared of tree limbs and debris that had been used to build an unauthorized bridge out to the island. The bridge was dismantled to help protect pond turtles who sun themselves out on the island.

On Saturday, June 24th, a group of more than twenty volunteers hosted by Councilman Chris Kerrigan, worked at a Cleanup the Park Day at Sequoia Park. Community members raked, shoveled, picked up litter, and removed debris from several locations within the park. The community service event included a free barbeque for participants after the project was completed.

Park Facilities

Carson Park planters were weeded and raked out in preparation for the Rhododendron Parade. The entire park was cleaned up and turf grass mowed prior to the event.

All park turf grass areas are being mowed as weather permits. Weed abatement work has also started at park and landscape facilities. Park irrigation systems are being activated, tested and repaired as needed at park locations throughout the city.

At Halvorsen Park, the Old Town Rotary Club has started a park improvement project to add top soil to the site and re-grade the area to improve drainage. After grading was complete, a hydroseed grass mixture applied and temporary surface irrigation equipment used to water the park until the turf is established. The new grass grew rapidly and was mowed several times before the end of June. Next fall a permanent automatic irrigation system is to be installed. Electrical service improvements, benches and a row of trees are also planned for the future.

Landscape Facilities

Weed abatement and site cleanup work were completed at the 6th and Myrtle Avenue motel site. The large planter full of Juniper bushes was trimmed and berry bushes removed. The old motel

site is being marketed by the City for development purposes. The city property lots at 6th and Myrtle were also mowed and trimmed to help cleanup the neighborhood and reduce the summer fire hazard.

The Adorni Center and Sacco Amphitheater were trimmed, weeded and cleaned up for the City of Eureka's 150th Birthday Party on Saturday, April 22nd. The Amphitheater was pressure washed and painted with concrete colored paint to cover up the long term build up of graffiti staining the structure. There was a large public turnout for the event and the facilities looked great.

The street tree wells along Wabash Avenue were weeded, cleaned and treated to reduce future weed problems. Street tree winter pruning work continued in Old Town and Downtown. Younger trees were thinned out and shaped for branch structure. Mature trees were pruned back off buildings and thinned. Broken tree stakes and ties were replaced as needed between winter storms.

Weed abatement tractor mowing and trimming work was performed all along the waterfront from Del Norte Street northward through Old Town on to the Samoa Bridge. The area was cleaned up to improve aesthetics and to reduce the fire hazard prior to Independence Day on July 4th.

HARBOR DIVISION

At the Eureka Public Marina, several dock facility repair projects were completed. The power pedestals on K Dock from moorage 12 through 15 were completely rewired by Harbor staff to repair salt water corrosion damage. Several power outlets were added to support transient vessel mooring on A Dock. The central waterline was repaired and faucets replaced as needed on both C and D Docks.

The nice weather allowed Harbor staff to catch up on summer painting projects. The doors and directional signs on the public bathroom and tenant building were repainted as were the wall signage in the oil recycle structure. Exterior components were also repainted including the marina piling caps, lettered dock numbers, fire hydrants, parking bumper pipes, main water service pipes and above ground valves.

On Commercial Dock B, multiple large decking planks were replaced and a leaking sprinkler system waterline repaired. The Coast Guard Dock at the foot of Commercial Street also required the repair of water leaks at several locations.

A major weed abatement project was completed along C and D Street at the Boardwalk working with the Parks crew. Weed abatement was also performed along Harbor Way and Waterfront Drive in preparation for the July Fourth Festival in Old Town and the waterfront fireworks celebration.

Harbor staff obtained appropriate permits for the pyrotechnic display and assisted Fireworks Technicians by helping to clean and move the fireworks barge from the Schnider Dock to the

Woodley Island channel. Harbor staff also used the city boat to transport Technicians to and from the barge throughout the event.

Eureka Public Marina Log Book Comments from the Boating Public:

From Robert of Del Rey Marina: *looking for a new home*

From Bill of Berkley: *Thanks for the visit.*

From Larry & Joanie of San Pedro, CA: *Well maintained and run marina, Helpful Staff. Thanks for a great time!*

From George of San Pedro, CA: *You run a good ship here, Thanks for your hospitality.*

From Heidi & Paul: *Thanks Don for your EXCELLENT, extra-ordinary TLC & extra effort attention from getting us a massage (He actually only got them an appointment) to just general care. You're Terrific!*

From Ana & Janne of Loveland: *Great stop – enjoyed Eureka – even more the great people at the Marina. ~ Thanks*

From Brett of Bikini: *Great place to stop when the forecast is bad. Enjoyed the town- very nice.*

From Tom of Vallejo: *What a great marina!! The staff is friendly and accommodating to the Nth degree. Facilities are clean and well maintained. The city should be commended on the foresight to develop the waterfront. Enjoyed walking around old town and the interesting shops.*

From Robert of Sidney BC Canada: *Enjoyed our stay. Good Luck with your dredging effort.*

Pete of Scottsdale, AZ: *Very organized and very nice staff – Great time in Eureka!!*

Tom of Crescent City: *Nice operation, very professional. Look forward to coming back.*

FACILITIES DIVISION

Facilities staff set up and prepared the Adorni Center for Eureka's 150th Birthday Celebration on Saturday, April 22nd. The event had a carnival like atmosphere and was attended by several thousand Eureka residents. Banners identifying the 150th celebration were also installed along F Street from the waterfront to downtown.

At the Cooper Gulch Recreation Building the water heater was replaced and a new refrigerator installed in the kitchen. The electronic scoreboard at the Cooper North Ball- field was inspected and repaired in preparation for the softball season.

A new wire service and equipment mounts were installed for the Ham Radio operators at Eureka Fire Headquarters. New heaters were installed at the J Street Fire House and old fire alarm wires were removed at several locations.

The Wharfinger Building Bay Room Remodel was completed with the installation of the kitchenette cabinets and electrical service wiring for the temporary offices.

The Eureka City Hall First Floor Remodel Project has started with the completion of the temporary trailer setup and the relocation of the main computer to the vault. All city staff from the Finance and Personnel Departments has been relocated to temporary work stations in trailers or in the Bay Room at the Wharfinger Building. The demolition of interior walls and light fixtures has also been completed. Contract work on floor tile removal and heating system modifications is proceeding at this time.

At the Sequoia Park Zoo the perimeter wood fence behind the Gibbon and Spider Monkey cages was removed. A new slatted chain link fence was located closer to W Street to give the Zoo more room for future exhibit improvements.

ZOO DIVISION

Changes to the zoo's animal collection this quarter involved mostly new animals such as a group of barnyard chicks, another pond turtle, and some new species for the zoo, a Brazilian rainbow boa, a Barn owl and a Mountain king snake. A new exhibit for the Rainbow boa was designed and built in-house by zoo staff, and opened on June 2nd, next to the Golden lion tamarin exhibit.

A section of the zoo's perimeter fence was modified in June. The old wooden fence behind the primate exhibits was removed and replaced with slatted chain link that complies with the USDA's 8' height requirement, and is more secure. The location of this new section was moved to the east several feet and now runs along the W street sidewalk. The zoo will be using this formerly unused piece of turf for building a series of shifting cages between the gibbon and spider monkey exhibits.

Education programs this quarter included three classes serving 50 youth, 48 school field trips serving 1200 students, and a variety of tours and presentations.

The zoo held four special events this quarter. In April several hundred people attended "The Great Egg-stravaganza," in spite of sporadic rain. International Migratory Bird Day was held in May. In June the keeper staff collaborated with St. Joseph Hospital staff to host the second annual "Dream Night At the Zoo," an evening event for 100 invitation-only children and their families. These chronically ill or developmentally challenged children are selected by local pediatricians and treated to a private VIP evening of free food, games, prizes and special animal experiences. Also in June the Zoo Foundation hosted its first annual Zippity Zoo Day which featured a barbecue, children's games, an ice cream eating contest, and the celebration of Bill the chimp's 60th birthday. The highlight of the day was the unveiling of a bronze statue of Bill,

generously donated by the Arkley family to honor the zoo's most celebrated resident. Attendance was record-breaking at well over 2,000 people.

The Zoo Foundation continued to enhance visitor services this spring with expanded hours for the café and gift shop. Both now are in full operation daily from 10 am – 5 pm, and are very popular with zoo guests.

Three master planning workshops and one public meeting were held with zoo design firm Jones & Jones. During this process the first two exhibit improvement projects were identified and conceptualized: a new Black bear exhibit and a remodel of the existing bear grotto to house Bill the chimpanzee.

EUREKA REDEVELOPMENT AGENCY

STATUS REPORT

(4/1/06—6/30/06)

ADMINISTRATION

- ***Redevelopment Advisory Board (RAB)***—prepared agenda packets for monthly meetings.
- ***Hydrogen Power Park***—Staff is working with the Schatz Energy Center group to identify potential sites for their project. We are also looking at other ways the Redevelopment Agency might be able to assist the project.
- ***Redwood Curtain Relocation***—Staff continues to work with the Redwood Curtain Theatre to assist them in finding a new location. A site has been identified and they are working with the property owner to determine the building repairs and improvements needed and how to share in financing them.
- ***I-Bank***—Prepared and submitted a preliminary application for Infrastructure Bank financing for the “C” Street and Market Square public improvements. If the preliminary application is approved, the Agency will be invited to prepare a full application for a \$2,000,000 low interest loan.

PRIVATE DEVELOPMENT ACTIVITY

- ***Owner Participation Agreements (OPA)***
 - **Eureka Inn**—No activity.
- ***Disposition and Development Agreements (DDA)***
 - **Fisherman’s Terminal Building**—The City Council voted to terminate the Exclusive Right to Negotiate Agreement with J.P. & Associates due to the escalation of construction costs to a point where the project was no longer financially feasible for the City and the Agency. Alternative funding for the project is being explored.
 - **Eureka Pier (Fisherman’s Building)**—Staff is working with State Lands Commission to complete the removal of the public trust from a small sliver of property adjacent to the boardwalk.
 - **Hampton Inn**—Staff has continued to work with the developers (Pierson and DeBeni) to finalize their ERTN.
 - **Environmental Technology Hostel**—An ERTN has been finalized with the Center for Environmental Economic Development (CEED) on the Hostel project. CEED has begun to provide the items required by the ERTN.

- ***First & C Street Property***—1 proposal from Glenn Goldan, ReProp Financial, Inc. was received by the May 5th RFP deadline. The Agency Board approved a 180 day ERTN with Glenn Goldan for the purchase and development of a Seaport Village on the site.
- ***Coastal Dependent Industrial RFP***—Staff prepared and circulated to interested parties an RFP for the Coastal Dependent Industrial site near Dock B. Two proposals were submitted. One proposal from David Schneider was for the development of boat and fishing storage. The other was from the Dunaway partnership and included a boat building manufacturer, dry stack storage and boat repair. Several required items including the deposit were missing from the Dunaway proposal. After hearing presentations from the developers, RAB decided that the proposals should come back in April for further discussion following a determination allowing submittal of items missing from the Dunaway proposal. In April, RAB rejected both of the proposals and made the decision not to recommend either one to the Council at this time. They asked that staff prepare a new RFP at an unspecified time in the future.

Facade Improvement Program (co-administered with Eureka Main Street)

Facade Improvements – Completed

EMCO, Inc.
108 Fourth Street

Total Project Cost: \$15,347
Agency Participation: \$ 7,673

Facade Improvements – In Progress

Eureka Theatre
612 F Street

Est. Agency Participation: \$30,000

Brothers Building
425 Snug Alley

Est. Agency Participation: \$10,000

Solatube
50 W Fifth Street

Est. Agency Participation: \$30,000

Indian-West Emporium
326 Second Street

Est. Agency Participation: \$20,000

St. Bernard Church
615 H Street

Est. Agency Participation: \$40,000

Café Waterfront
102 F Street

Est. Agency Participation: \$ 7,500

REVOLVING BUSINESS LOAN PROGRAM

- ***Business Loan Approvals and Inquiries—Business Start-Ups & Expansions***—Staff continues to meet with businesses looking for a new location, improving their existing location or seeking a potential loan for start-up/expansion.

GRANT ACTIVITY/ADMINISTRATION

- **GIS Project**—Received notification that an application for \$35,000 in funding to complete the second phase of the GIS project was approved by HCD. Fully executed contract documents have been received and a Request for Proposals to complete the Phase II items is in process.
- **Wildlife Conservation Board, Headwaters & HUD Grants**—Tony Chappelle, staff from the Wildlife Conservation Board, conducted an inspection of the Fisherman's Terminal dock on June 16th. The final report and request for contract retention funds has been prepared and submitted.
- **EDI Grant**—Preparation of the bi-annual report for our special project grant was completed on April 7, 2006. Funds have been 100% expended at this time. Once the Notice of Completion is approved by a Council, a final report will be prepared and submitted to close the grant.
- **FTA Section 5309 Grant**— Requested extension and re-allocation of earmarked funds through Congressman Mike Thompson's office to be used for the purchase of a hybrid bus for Eureka Transit Service.
- **Update on North Coast Veterans Resource Center Search for a New Site to develop a Veterans Transitional Housing Facility**—The City has committed a total of \$201,000 of CDBG funds to assist the Vietnam Veterans of California, Inc. in the acquisition and/or rehabilitation of a Veterans Transitional Housing facility in Eureka. The funds must be expended by expiration date of an open grant which date is December 31, 2008. The Veterans have selected a potential site located at 109 and 121 Fourth Street in Eureka. and have entered into escrow for the purchase of the property. A *Notice to Seller* has been sent to the present owners, signed and returned to the City. The notice discloses the conditions under which CDBG funds may be used, including, but not limited to the purchase price, that the sale is voluntary, that a proper environmental review must be conducted under the National Environmental Policy Act (NEPA) of federal regulations, and that state and federal relocation laws will not be triggered because the property is currently owner-occupied only. The Veterans have been advised of the conditions. Other funding to complete the acquisition and rehabilitation include a grant from the Department of Veterans Affairs and from the Emergency Housing and Assistance Program (EHAP). An application for a Conditional Use Permit has been submitted to the City's Planning Department.
- **Northern California Indian Development Council, Inc. (NCIDC) Retrofit and Restoration of the Carson Block Building in the Old Town Historic District of Eureka.** Work on a feasibility report being funded by a CDBG 2004/2005 Planning and Technical Assistance Grant for an ongoing project to retrofit and restore the Carson Block Building in the Old Town Historic District of Eureka is in progress. The report will include an economic impact analysis for a segment of the project—reconstruction of the Ingomar Theater and Opera Housing, formerly located in the building. Staff anticipates a completed report by the end of the year.
- **Humboldt Senior Resource Center (HSRC) New Alzheimer's Day Center--**Work on a CDBG 2004/2005 Planning and Technical Assistance grant to assist the HSRC in preparing an historic report, CEQA/NEPA documents, and writing grant applications in support of their new Alzheimer's Day Center development is nearly complete. A historic report on the existing property site, and CEQA/NEPA environment review for the project has been completed. Some grant funds are still available for HSRC staff to write other grant applications for the project.

In July, 2005, the City was notified of an award of \$650,000 through the State Department of Housing and Community Development (HCD), to assist the HSRC in financing the construction of the New Alzheimer's Day Center in Eureka. All Special Conditions of the grant have been completed with the exception of providing the State with HSRC's funding commitments for the project. To date, the HSRC has secured approximately \$2,000,000 toward the \$4,742,882 needed to construct the new center. HSRC has obtained a pre-qualification letter from North Valley Bank in Eureka committing and detailing a construction loan in the amount of \$2,800,000, as well as a construction and permanent financing loan in the amount of \$2,100,000 from Rural Community Assistance Corporation. The HSRC will determine which loan option to choose after final plans and design are completed and construction bids received. The gap financing needed at that time should be less than at present considering additional campaign funds received.

- ***HOME NOFA Project and Program Activities Training Workshop***—Staff attended a Notice of Funding (NOFA) Project Training Workshop held on June 6, 2006 in Sacramento. The workshop covered Rental New Construction; Rental Acquisition and/or Rehabilitation; and First-Time Homebuyer projects. Staff also attended a NOFA Program Training Workshop held June 21, 2006 in Weaverville. The workshop covered First-Time Homebuyer; Rental Acquisition and/or Rehabilitation; Tenant Based Rental Assistance; and Owner-Occupied Rehabilitation. The training workshops provide staff with technical information on grant management, as well as project and program updates.
- ***CDBG Program Income (PI) Reuse Plan Update***—The City Council held a Public Hearing on June 2, 2006, to adopt a resolution amending the City of Eureka Community Development Block Grant (CDBG) Program Income Reuse Plan. The purpose of the Reuse Plan is to establish guidelines on policies and procedures for the administration and utilization of Program Income (PI) as a result of activities funded under the CDBG Program. The updated plan was submitted and approved by the State.

EDUCATION & TRAINING

- ***Redevelopment Institute***—Economic Development Coordinator attended several sessions May 15-19. Courses were Basic and Advanced Pro Forma Analysis, and Critical Elements of the DDA/OPA.

FOREIGN TRADE ZONE

- ***FTZ Administration***—City staff continues to work toward FTZ activation with the Humboldt Bay Harbor District.

ENTERPRISE ZONE PROGRAM

- ***California Enterprise Zone Board (CAEZ)***
 - **Board Member**—Serve as City representative
 - **Economic Development Legislation**—working with state legislative representatives to sponsor legislation to preserve and enhance the enterprise program.

- ***Eureka Enterprise Zone Activity***
 - ***Business License Waivers Issued—30***
 - ***Business Information Packets Distributed—3***
 - ***Employee Hiring Credit Vouchers Issued***—Staff issued 74 employees Hiring Credit Vouchers to Enterprise Zone businesses between April 1st and June 30th, bringing this year's total to 220. The grand total in 2005 was 508. A total of \$740 (Hiring Credit Application Fee is \$10 per application) was submitted to the State Housing and Community Development Department for the quarter. Businesses located in the Enterprise Zone continue to learn about the program, and take advantage of all the benefits.
 - ***Enterprise Zone Application***—Kick off meetings for our application for a new Enterprise Zone designation took place on May 22nd, with stakeholder meetings in the areas of finance, marketing, workforce development, planning and incentives and infrastructure. The application is now in the development stages with responsibilities and assignments being scheduled and completed on a timeline for approval of the Council and Board of Supervisors and submittal to the state by September 6, 2006.

MARKETING

- ***Upstate California Economic Development Council(UCEDC)***
 - Staff attended an UCEDC meeting in Colusa, California on June 9, 2006. Items discussed were upcoming tradeshow, revisions to our website, development proposal response software and Team California.
- ***Eureka Main Street Board and Economic Restructuring Committee***—attended meetings as a Board member.
- ***Eureka Chamber of Commerce Business & Industry Committee***—attended meetings as scheduled.
- ***North Coast Small Business Development Center***—served as City representative on the North Coast Small Business Development Center Board of Directors.
- ***CALED Board member***—Serve as City Representative.
- ***California Enterprise Development Authority***—No activity.

HOUSING ACTIVITY

- **Rehabilitation Loans Processed:** - Three new loan applications were processed from April 1, 2006, to June 30, 2006. Eight new applications were mailed this quarter.
- **Loans Pending:**
 - **College of the Redwoods, 617 Myrtle Avenue,** Low and Moderate Income Housing Fund restoration of City owned historic home by students of the Construction and Historic Preservation Technology classes, to be sold as an affordable housing unit through the First Time Homebuyer home. Project is in early stages of negotiation.
- **Progress of Rehabilitation Loans:**
 - **Vagle, Sam; 3304 H Street,** CDBG Program Income Deferred Payment Rehabilitation Loan. Construction was completed on February 2006.
 - **Harvey, Ryan and Jennifer; 1406 McCullens Avenue,** CDBG Program Income Deferred Payment Rehabilitation Loan. Homeowner approved for loan increase of \$23,250 from LOCAL fund as no longer low income, but moderate.
 - **Beard, Matt; 1225 Pine Street,** CDBG Program Income Deferred Payment Rehabilitation Loan. Construction was completed in January 2006.
 - **Bowerman, David & Suzanne; 2335 Union Street,** LMIHF Deferred Payment Rehabilitation Loan. Contractor has completed foundation and rehabilitation is nearing completion.
 - **Clemens, Joy; 3449 R Street,** CDBG Program Income Deferred Payment Rehabilitation Loan. Homeowner has decided to have City staff assist with a draft of the scope of work to select a general contractor. Completed bids are due in July.
 - **Barbosa, Carol Sue; 811 M Street,** CDBG Program Income Deferred Payment Rehabilitation Loan. Contractor has been selected and is near completion.
 - **Cory, Sarah; 1737 J Street,** CDBG Program Income Deferred Payment Rehabilitation Loan, pending finalization of scope of work and contractor bidding & selection.
 - **Owens, Carolyn, 707 W. Carson Street,** CDBP Program Income Deferred Payment Rehabilitation Loan, pending finalization of scope of work and contractor bidding & selection.
- **Paint Up/Fix Up Program Grants:** Paint Up/Fix Up Grants are provided (one per property) for exterior repairs to eligible property located within the city limits of Eureka. Repairs are generally exterior paint, roofs, and windows. Each homeowner must be less than moderate income to qualify. Landlords may apply if their tenants are less than moderate income, as the improvements provide benefits to tenants and improve rental properties. From April 1st, to June 30th, \$44,551.63 has been paid on 20 applications. The funds for 2005-6 have been expended or are pending expenditure. The waiting list for 2006-7 consists of approximately 75 new applicants. The total budget expended to June 30, 2006, is \$101,799.06 on 46 grants. Since the program went City wide, demand has been high and the budget allows approximately 44 grants per year at a maximum of \$2,500 per grant.
- **Dumpsters:** In July 2005, \$5,000.00 was budgeted from the Local fund for the City's Community Dumpster program. Every calendar year in January, City Garbage provides 20 free dumpsters to the program to clean up the community. As of June 30, 2006, only 4 of the 20 free dumpsters have been used to date, and \$1,503.84 has been expended.

- ***Rehabilitation Projects Under Construction:*** The City is currently monitoring seven owner occupied rehabilitation projects in various stages of construction.
- ***Loan Payoffs:*** From April 1st to June 30th 9 loans have been paid back totaling \$338,139.
- ***Fiscal Year 2005-6 L&MIHF First Time Homebuyer Downpayment Assistance Program (FTHB):*** North Valley Bank administered the program through June 30, 2005, and declined to continue with the rise in real estate prices making qualifying applicants difficult with the City's Downpayment Assistance at \$80,000. In September, the City increased Downpayment Assistance to \$120,000 and mailed Request for Proposals to local lenders to administer the program. As no responses were received, the Request for Proposal was modified and resent with one local lender responding. Umpqua Bank was ultimately chosen as the Administrator for the remainder of the 2005-6 and 2006-7 fiscal years. The City budgeted a total of \$1.2M for Fiscal Year 2005-6 and expended \$446,980 by June 30, 2006, with 2 loans equaling \$240,000 to close in July. The remaining funds will be added to the proposed \$1.2M 2006-7 budget. All loans will be repaid at 3% interest or a 25% share of equity, or whichever is less.
- ***Humboldt Housing and Homeless Coalition*** requested a 1 time grant of \$4,000 from the City's Low & Moderate Income Housing Fund for grant writing assistance for the 2006 HUD Supportive Housing Program (SHP) funding. This funding is primarily federal funding for homeless services and permanent housing for homeless people, funding as much as \$421,507 over a 2 year period.
- ***Humboldt County Schools Townhouses/Seventh Street Villas at Seventh and Myrtle Streets:*** On February 21, 2006, the City Council/Redevelopment Agency approved the Agency entering into a 180 day Exclusive Right to Negotiate with the Humboldt County Office of Education (HCOE), to develop redevelopment owned property between 6th and 7th Street on Myrtle Avenue in Eureka. HCOE proposes to purchase the property from the Agency and construct an affordable housing condominium complex that will be an annexation to the Sixth Street Villas. If negotiations are successful, staff will prepare a Disposition and Development Agreement to be approved by the Redevelopment Agency Board.
- ***Senior Home Repair Program:*** The City, in cooperation with the Humboldt County Senior Resource Center, has developed a program to assist eligible seniors with small home repairs of up to \$300.00. The Senior Resource Center has been administering this program since 1988. For fiscal year 2005-6, \$10,000.00 was budgeted from the City's LOCAL fund for repairs. As of June 30, 2006, \$8,918.94 was expended on 73 minor home repairs for seniors ranging from grab bars to minor repairs, to eliminating trip hazards.
- ***HOME Program #03-HOME-0651 Owner Occupied Rehabilitation Loans:*** Redwood Community Action Agency is administering a \$600,000 HOME grant in rehabilitation loans to approximately 22 homeowners as authorized on June 17, 2004. These funds are to be expended by June 30, 2007. To date, five loans have closed and three are in escrow. The total loan funds requested are \$385,000. Due to the reoccurrence of HOME loan repayments, which must be spent down before future HOME funds are requested from the State, there is a recurring program issue of not using HOME State funds quickly enough. To date, of the \$385,000 in total loans, \$100,000 has been from repaid loans to the City, so only \$285,000 will be drawn down from the State as construction is completed.

- **HOME Program #03-HOME-0677 First Time Homebuyer Program:** Redwood Community Action Agency will purchase and rehabilitate six single family homes within the City of Eureka to resell to qualified low-income first time homebuyers. Buyers must qualify for a 30 year first mortgage at current 0 point market rates. Generally, buyers will provide up to 50% of the funds needed to purchase. Buyers will select the property, RCAA will purchase and repair while the buyers occupy the property on an interim rental agreement. The City is providing \$100,000 in cash match. To date, no sales have closed, although 1 sale for Moreno/Gonzalez at 3303 Summer Street in Eureka is in progress. The high prices of real estate and new HOME regulations are making the program very difficult to administer. Redwood Community Action Agency is acting as the Community Housing Development Organization (CHDO).
- **Housing Advisory Board Meetings:**
 - **Boardmembers:** The City Council on March 7, 2006, authorized the Housing Advisory Board Bylaws change to reduce HAB membership from nine boardmembers to seven. Therefore, a quorum would be four members, not five. One member in May and another member in June resigned. One new member was appointed in June, thus the Board continues to have two vacancies.
 - **April 10, 2006 regular meeting - Summary of Items:**
 - CDBG-Program Income Owner Occupied Rehabilitation Loan
Sarah Cory; 1737 J Street, Eureka: HAB authorized loan amount of \$40,000.
 - Review of 2005-6 Anticipated Housing Expenditures vs. Anticipated 2006-7 Budget
 - Projected 2006-7 Housing Program Expenditures
 - **May 8, 2006 regular meeting - Summary of Items:**
 - 03-HOME-0651 Owner Occupied Rehabilitation Loan Request
Garett & Marybeth Taylor; 2532 Spring Street, Eureka: Loan amount authorized to \$25,000.
 - CDBG-Program Income Owner Occupied Rehabilitation Loan Request
Carolyn Owens at 707 W. Carson Street: Loan amount authorized to \$40,000.
 - CDBG-Program Income Loan Increase Request of \$5,000
Carol Sue Barboza; 811 M Street, Eureka: Loan increase of \$5,000 authorized.
 - Request for \$4,000 from Low & Moderate Income Housing Fund for Humboldt Housing & Homeless Coalition's Consultant Services
 - **June 12, 2006 meeting canceled due to a lack of items.**
- **Staff Training:**
 - May 25, 2006, City Hall: Secretary of the Interior's Standards for the Treatment of Historic Properties Workshop.
 - June 21, 2006, Weaverville: Home Program Training Workshop